

INVITATION TO BID
CBD 1

RFQ NUMBER	AP6388 ROUND 2
CLOSING DATE AND TIME	MONDAY; 04 MAY 2026 AT 12:00 STRICTLY
DESCRIPTION	LAINGSBURG: INSTALLATION OF 3.812HA IRRIGATION SYSTEM (MATERIAL AND LABOUR)
NAME OF TENDERER/BIDDER	
CSD NUMBER	
TOTAL BID PRICE (VAT INCLUDED)	
VALIDITY PERIOD OF BID	60 DAYS

SUBMISSION OF DOCUMENTS

All RFQ documents to be uploaded onto the Casidra RFQ/Tender portal. No e-mailed or hard copy documents will be accepted.

NOTE TO BIDDERS:

Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of number of uploads they are submitting. Please do not wait for the last minute to submit. A bidder can upload 30MB and up to 10 documents per upload and multiple uploads are permitted

FAILURE TO PROVIDE ANY OF THE COMPULSORY DOCUMENTATION AND PARTICULARS MAY RENDER THE BID INVALID.

PLEASE NOTE:

Documents must be bound as Casidra will not take responsibility for any information that is lost due to unbound submissions of tenders.

THE FOLLOWING RETURNABLE DOCUMENTS (INCLUDING THE CBD FORMS AS PART OF THE BID) MUST BE VALID FOR A PERIOD OF 90 CALENDER DAYS AFTER CLOSURE OF THE BID AND SUBMITTED AS PART OF THE BID PACKET

Document	Description	Compulsory	Comment
CBD 1	Invitation to bid	✓	
CBD 2	Conditions to submit bid	✓	
CBD 3	Terms of Reference	✓	
CBD 4	Pricing schedule	✓	
CBD 5	Supply Chain – Preferential Procurement Regulations 2011 and Codes of good practice	✓	

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

1. BID SUBMISSION:		
<p>1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted.</p> <p>1.2. All bids must be submitted on the official forms provided (not to be re-typed).</p> <p>1.3. Bidders must be registered on the Central Supplier Database (CSD).</p> <p>1.4. Original Sworn Affidavit and originally certified B-BBEE certificates must be submitted to bidding institution to qualify for preference points for B-BBEE.</p> <p>1.5. Bids are subject to the Casidra SOC Ltd Financial Regulations, Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022, the General Conditions of contract (GCC) where applicable, and if applicable other special conditions of contract.</p>		
2. TAX COMPLIANCE REQUIREMENTS		
<p>2.1. Bidders must ensure compliance with their tax obligations.</p> <p>2.2. If a discrepancy exists between CSD and SARS, a printed version of the Tax Clearance Certificate (TCC) must be supplied by the supplier and the e-Filing PIN number for verification of authentication by Casidra SOC Ltd.</p> <p>2.3. Foreign suppliers with no tax obligation in South Africa must complete SBD1 that will be submitted to SARS for verification and the issuing of a Confirmation of Tax Obligation letter.</p> <p>2.4. Consortia/joint ventures/sub-contractors must each submit a separate TCC.</p>		
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS		
3.1. Is the bidder a resident of the Republic of South Africa (RSA)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.2. Does the bidder have a branch in RSA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.3. Does the bidder have a permanent establishment in the RSA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.4. Does the bidder have any source of income in the RSA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS/TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.		
4. TENDER CONDITIONS		
CASIDRA reserves the right to:		
<ul style="list-style-type: none"> disregard any bids where the declaration has not been signed; accept parts of the bid items or split bids based upon item prices; disclose the results of the points awarded on request; evaluate and award points according to the documentation supplied and evaluate functionality at its own discretion; award the bid to the qualifying bidder with the highest number of points scored, unless the prices are not market related or on the basis of objective criteria stated in the tender documents, and to award the bid to a bidder which does not necessarily have the lowest price. 		
The bid may be cancelled if:		
<ul style="list-style-type: none"> all the bid offers received are higher than R50 million; circumstances change and there is no longer a requirement for this service; funds are no longer available or if there are insufficient funds available in the budget for the work; no acceptable bids and/or market related prices are received; there is a material irregularity in the tender process (administrative non-compliance of prescribed legislation); false information was supplied by the bidder; Cancellation of bid will be placed in the same media as initially advertised. 		
Other notes:		
<ul style="list-style-type: none"> Final points scored will be rounded off to the nearest 2 decimal places. In the event of equal scores, the offer with the highest B-BBEE score will be successful. If scores are still equal, and where functionality is part of the bid, the offer with the highest functionality score will be successful. If the scores are still equal, the drawing of lots will determine the outcome. Casidra SOC Ltd retains the right to amend financial/accounting calculations and to accept the amended amount as the new bid amount. 		

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

Name of bidder					
Postal address					
Street address					
Telephone number (code and number)					
Cellphone number					
Faxcimilie number (code and number)					
E-mail address					
VAT registration number					
SARS TCC attached (Foreign suppliers with no tax obligation in South Africa must complete the SBD1 form that will be submitted to SARS for verification and issuing of a Confirmation of Tax Obligation letter.)		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Originally certified B-BBEE status level certificate/Original Sworn Affidavid (A B-BBEE status level verification certificate must be delivered to Casidra SOC Ltd, 22 Louws Avenue, Paarl, in order to qualify for preference points for B-BBEE)		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
COIDA	Number:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

<p>I, _____ as the authorised representative of the company / CC / business hereby declare that, to the best of my knowledge the information submitted is true and correct and that I am duly authorized as a signatory of this bid. On behalf of my business, I accept the terms and conditions as set out in this document. I will supply documentary proof of any information supplied herein on request and to the satisfaction of Casidra.</p> <p>In terms of the POPI Act I further give consent that my contact and company details as will be captured on the Casidra database may be shared with the role players/funders involved in the project and be used by Casidra for the purpose of further procurement.</p>			
Signature of bidder		Date	
Capacity under which this bid is signed			

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		Initial here

FOR OFFICE USE ONLY

PLEASE INDICATE TYPE OF WORKS		
Infrastructure/construction (includes animal husbandry, building, greenhouses, sheds and storerooms, civil and building works including stores, engineering and electrical engineering works)	<input checked="" type="checkbox"/>	
Training	<input type="checkbox"/>	
Catering services	<input type="checkbox"/>	
Production inputs (includes feed, fertilizers, packing material, seeds and plants, transport, soil preparation)	<input type="checkbox"/>	
Professional services (Engineers, consulting engineers, Veterinarians and services, Legal Practitioners, Industrial Consultants or Recruitment Agencies, Training service providers, Subject matter specialists acting as consultants, etc.)	<input type="checkbox"/>	
MECHANISATION (VEHICLES, FARMING IMPLEMENTS/EQUIPMENT)	<input type="checkbox"/>	
Other (please specify)	<input type="checkbox"/>	
PROCUREMENT STRATEGY (Please indicate by choosing either YES or NO and click on the box.)	Yes	No
1. Advertising on e-tender	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Advertising on CIDB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. ADVERTISING ON CASIDRA PORTAL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. RFQ	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. OPEN TENDER PROCESS	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. CONTRACT ADMINISTRATION SHEET COMPLETED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. PROCURE PLAN SHEET COMPLETED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. ADVERTISE PERIOD (2 WEEKS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

SUPPORTING DOCUMENTATION		
Project managers to indicate what supporting documentation MUST form part of the tender. If marked YES, then it must be provided to SCM:	Yes	No
Baseline Risk Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Health & Safety plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Drawings / sketches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COMPULSORY DOCUMENTATION NEEDED TO BE SUBMITTED AS PART OF THIS BID:		
COMPANY PROFILE – DETAILED COMPANY PROFILE INCLUDING BUT NOT WITHSTANDING CORE BUSINESS ACTIVITIES, BACKGROUND, RESOURCES, ETC.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
WARRANTY – PROVIDE WRITTEN PROOF FOR A 1-YEAR GUARANTEE/WARRANTEE FOR PRODUCTS AND LABOUR ON A COMPANY LETTERHEAD.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CONSTRUCTION MANAGER COMPETENCY - Provide proof of competency of a construction manager in terms of Construction Regulations 2014 Clause 8 in format of CV showing competency in field of construction as well as health & safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COIDA – Letter of good standing	<input checked="" type="checkbox"/>	<input type="checkbox"/>

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

PROJECT: SUPPLY AND INSTALLATION OF 3.812HA IRRIGATION SYSTEM (MATERIAL AND LABOUR)	
GENERAL REQUIREMENTS The works, as described, are situated in the Central Karoo, South Africa. The project is situated next to the N1, Baviaansweg, Laingsburg Watse Water Treatment Plan. The quoted amount will be a lump bid and must include labour, material and machinery. The successful bidder must have the capacity to start the works within 7 (seven) days of appointment.	
Conditions that may pose a risk: Rocky ground conditions can be expected and the construction site is situated on a slope. Security for materials and equipment must be supplied. The Contractor must put all necessary precautions in place to work under these conditions and prepare the site with the correct falls.	
CONTRACT PERIOD	The completion period of this service is (two) 2 months starting from the day of appointment.
RETENTION	Retention is 10% of contract sum for 3 months not bearing interest, with no upper limit.
PENALTY CLAUSE	The penalty R 350.00 per calendar day will be applied for late completion of works.
CIDB GRADING (If marked YES under Procurement Strategy above) NOT APPLICASBLE	For Construction works above the value of R500 000: tenderers must have a CIDB contractor grading designation GRADE CLASSES Joint ventures are eligible to submit tenders provided that: 1. Every member of the joint venture is registered with the CIDB; 2. The lead partner has a contractor grading designation in the (above indicated) class of construction work; 3. The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with Table 9 of the <i>Construction Industry Development Regulations, 14 November 2008, GG 31603</i> .
SUB CONTRACTING Bidder to complete sub-contracting section on CBD 5 if applicable.	Under CIDB Practice note 7 of 2007, one of the following subcontracting will apply: 1. Domestic subcontractor (appointed by the main contractor at his/her discretion);

FUNCTIONAL REQUIREMENTS
Functional refers to: A service or product that is designed to be practical, useful, working or operating, taking into account factors like quality, reliability, viability, and durability and the technical capacity (time and resources) and ability (knowledge and skills) of the bidder to execute the works. <i>Bids that fail to meet the minimum score, for individual criteria and total for functional criteria as stipulated in the tender document, will be an unacceptable tender.</i>

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

This bid is subject to the evaluation of functional requirements.

The following criteria will be used for evaluation:

No	Evaluation criteria	Weight (A)	Score (B)	Minimum score required	Total (A x B)
1	Experience of similar work	40%	For office use	4	For office use
2	References of previous work (similar)	40%	For office use	4	For office use
TOTAL SCORE - A minimum score of 64% is required for functional requirements for this bid to be considered for further evaluation				% = Total / 5	For office use

Functional Item	1 Poor: Non-compliant	2	3	4	5 Excellent: Fully compliant
Experience of construction projects. Provide written proof of monetary value with appointment letter of awards. One proof is minimum requirement.	Has no work experience	Has Limited exposure to work at hand.	Has experience in construction projects (Work done to value of R250 000).	Has experience in construction projects (Work done to value of between R250 000 and R500 000)	Has vast experience in construction projects (Work done above value of R500 000).
References from clients on similar nature related previous work. Written proof of reference letters from clients will be preferred.	No references or very poor rapport by all three references	Some minor problems experienced by all three references	Moderately good by all three references	Recommended by all three references	Highly recommended by all three references

LABOUR LOG SHEETS

One of Casidra's agreed mandate with the Western Cape Department of Agriculture is to report on jobs created for the individual projects. To assist Casidra with accurate reporting it is a condition of this bid document that the successful bidder will have to submit labour log sheets with all required information properly completed.

Documentation **MUST be submitted with every payment claim** from the Contractor on a monthly basis. Failure to submit this information will result in default by the contractor and may affect payment certificates being issued.

Documentation will consist of excel spreadsheet combined total person days, weekly log timesheet & relevant copies of South African ID Documents of workers claimed for under person days. This documentation will be emailed to the successful bidder. Weekly log sheet MUST be signed by workers on the site. The person days claimed for workers must have South African citizenship.

The Protection of Personal Information Act 4 of 2013 (also known as POPIA), regulates and controls the processing, usage and storage of personal information. In order to be compliant with POPIA, Casidra commits not to share your information with any third party outside Provincial & National Departments of Agriculture, project management agencies, co-workers and associates / partners as per our business approval and evaluation, and reporting processes.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

SCOPE OF WORKS

GENERAL CONDITIONS

SITE ACCESS:

The movement of vehicles on the site should be confined to clearly demarcated access routes and existing roads should be used where approved by the Project Manager. Any deviation should first be approved by the Project Manager with consultation with the Landowner. The Contractor should ensure that vehicles leaving the site are clean and, wherever possible do not deposit mud and any other earth material on road surfaces. Please note to make allowance for removing security fencing panels and re-instatement in the tender pricing to gain access with mechanised plant.

SECURITY:

The successful bidder is responsible for his own security of his/her plant, facilities, resources, etc for the duration of the contract.

CLEARING AWAY OF RUBBISH AND MATERIALS:

All rubbish accumulated during the works (including testing and commissioning) and all superfluous materials not required for completion of the contract shall be removed from site by the Contractor on an on-going basis, and as and when directed by the Engineer or Employer.

DUST CONTROL:

The Contractor is to take appropriate measures to minimise the generation of dust as a result of construction works, to the satisfaction of the Project Manager.
(Please see the baseline risk assessment and the health and safety specification).

FIRE PRECAUTIONS:

All reasonable precautions shall be taken to avoid the outbreak of fire, particularly in work involving the use of naked flames. The Contractor is to allow for full time supervision, and nominate a responsible person to ensure each artisan who is welding, or carrying out any operation that could cause a fire hazard, be equipped with a fire extinguisher. All workmen shall be made aware of the dangers involved in the careless disposal of matches, cigarettes and the like as well as the accumulation of rubbish on site. Hot work permits shall be enforced.

SITE CLEAN UP:

The Contractor shall ensure that all structures, equipment, materials and facilities used or created on site for or during construction activities are removed to the satisfaction of the Project Manager once the project has been completed. All roads to be repaired to at least its original condition. All damage to the sites infrastructure or land production must be repaired or rehabilitated before completion of the project.

NOISE AND NUISANCE CONTROL:

Operations shall be conducted in such a manner that nuisance shall not be caused to the general public, adjoining residents and users of adjacent buildings. If such nuisance is being caused the Contractor shall immediately make such arrangements that will prevent a recurrence of the same and indemnify the Employer against any claims arising therefrom.

RESTRICTIONS ON WORKMEN:

Ensure that workmen confine their activities to the area in which the Contract Works are being carried out. On no account shall workmen enter and use any existing building on site or any completed building without permission. No workmen shall be allowed to use any of the new fittings such as sinks, basins, WC's, cooking equipment, electrical circuits or appliances etc. Smoking will not be allowed on site.

Any transgressions of the above may lead to permanent dismissal from site. All workmen shall be identifiable by suitable ID cards and uniform work clothing.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

PLACING OF ORDERS:

The contractor shall place all orders for materials as early as possible, as he/she will be held responsible for any delay in the delivery thereof.

DIMENSIONS OF NEW WORK:

The contractor shall take all dimensions affecting new work on the site since he will be held solely responsible for all new work being of the correct sizes.

ACCURACY IN BUILDING WORK:

The method of measurement and accuracy of dimensions required for the setting out of structures and for completed building work shall be as described in SABS Code of Practice 0155, unless otherwise specified in this document.

EXISTING SERVICES:

If the contractor encounters any existing services such as cables, pipes or sewers during the execution of the works, he must immediately notify the Engineer, halting all work in the vicinity thereof, until instructions to proceed have been given by the Project Manager

Electric wires, telephone wires, pipes, etc. will not be interfered with during the course of the contract but if it should be necessary to disconnect or cut any such wires or pipes, the Project Manager will be advised thereof and his instruction awaited

SPECIFICATION

This project consists of the following elements:

- Supply and installation of an irrigation system as indicated on the material list and attached drawings.
- Commissioning and testing of the irrigation system.
- The price must include all transport of materials to and from site.

IRRIGATION INSTALLATION:

The contractor shall be responsible for the installation of a 3.812ha sprinkler irrigation system according to the attached drawing.

- CONNECT NEW 110MM PVC CLASS 6 TO EXISTING OUTSIDE EXSITING PUMP SUMP WITH SHUT OFF CONTROL VALVES
- CONNECT 8 X NEW BLOCK VALVES AS PER CONNECTION SKETCH
- INSTALL MAINLINE AND SUBMAINS 600MM BELOW GROUND SURFACE AS PER IRRIGATION LAYOUT
- INSTALL 40MM HDPE LATERAL PIPES BELOW SPRINKLER ABOVE GROUND
- INSTALL ALL SPRINKLERS 10M X 10M ON PVC UPRIGHTS AND SADDLES WITH STEEL PEGS TO HOLD IN POSITION
- SUPPLY NEW SUBMERCIBLE PUMP SAME AS EXISTING FOR REPLACEMENT WHEN NEEDED
- START UP PUMP AND TEST THE NEW MAINLINE TO INSPECT ANY LEAKS AND THAT IT IS IN GOOD WORKIING ORDER
- All workmanship shall be of the highest standards and shall comply with the specification of the manufacturer of the equipment used.

Material List

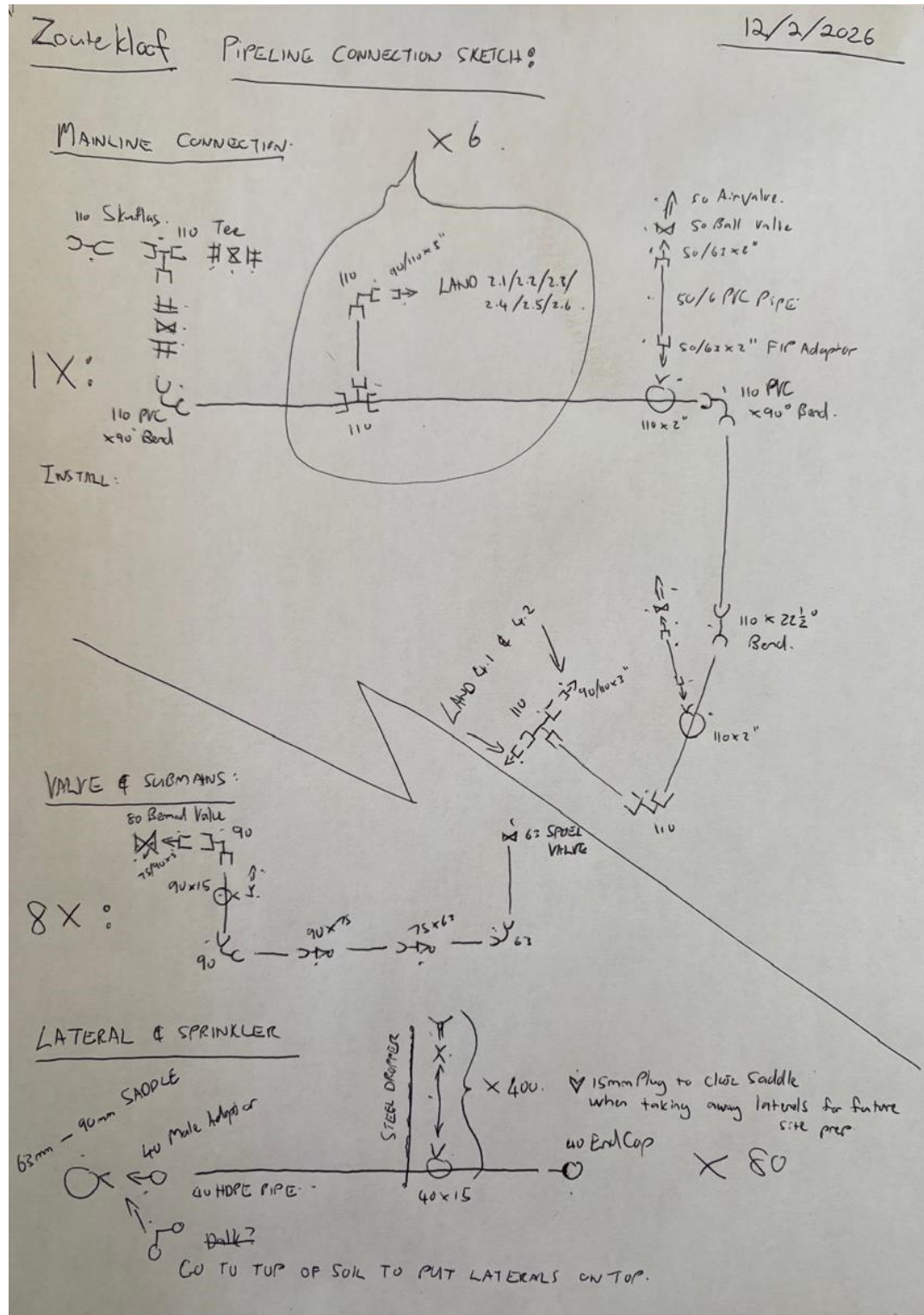
Pipe, HDPE, 40 mm class 06, 100 meter	31
Pipe , uPVC,Ø110 mm, class6, effective length 6m, with rubber seal	153
Pipe , uPVC,Ø90 mm, class4, effective length 6m, with rubber seal	26
Pipe, uPVC, Ø75 mm, class 4, effective length 6 m, with rubber seal	30
Pipe, uPVC, Ø63 mm, class 4, effective length 6 m, with rubber seal	69
Coupling, repair, PVC, rubber joint, class 9, 110 mm	1
Tee, PVC, solvent, 90°, class 16, 110 mm	8

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

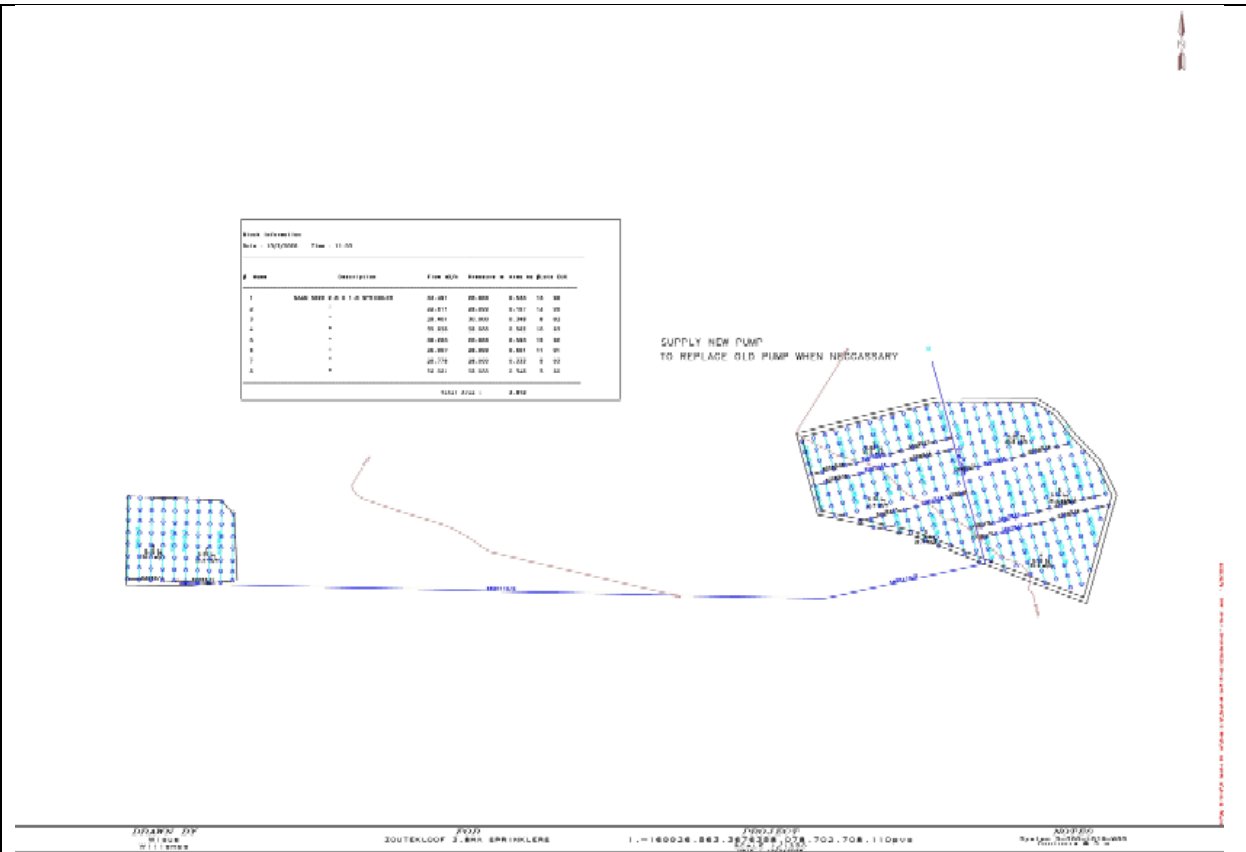
Stub, flange, PVC solvent weld, class 16, 110 mm	4	
Ring, backing, galv. steel, flanged TD, 110 mm	4	
Valve, butterfly, lever op, ss disc, 100 mm	2	
Elbow, PVC, solvent, 90°, class 16, 110 mm	8	
Elbow, PVC, solvent, 90°, class 16, 90 mm	8	
Adaptor, socket/spgt, PVC, class 16, 90 x 110 x 3"	8	
Adaptor, socket/spgt, PVC, class 16, 75 x 90 x 3"	8	
Adaptor, socket/spgt, PVC, class 16, 50 x 63 x 2"	4	
Pipe, uPVC, Ø50 mm, class 6, effective length 6 m, with rubber seal	1	
Bend, PVC, solvent, class 9, 90°, 110 mm	2	
Bend, PVC, solvent, class 9, 22.5°, 110 mm	1	
Bend, PVC, solvent, class 9, 90°, 90 mm	8	
Saddle, PVC, 1 MPa, bsp, female, 110 mm x 2"	2	
Saddle, PVC, 1 MPa, bsp, female, 90 mm x 1/2"	8	
Socket, spigot reducer, PVC, class 9, 90 x 75 mm	8	
Socket, spigot reducer, PVC, class 9, 75 x 63 mm	8	
Bend, PVC, solvent, class 9, 90°, 63 mm	8	
Valve, air, combination, 1600 kPa, DAV-P-2-KA, 50 mm	2	
Valve ball, PVC, Solvent, 63mm	8	
Valve ball, brass ball operated, 50 mm	2	
Valve, convac, anti vacuum, plastic	8	
Elbow, male+female steel, galvanised, long, 20 mm x 55 mm	8	
Valve, Bermad, S100, PRV + Sag 80 mm	8	
Valve, tank, Schrader, 645, with core & cap	8	
Bush, reducing, 1/4" x 1/8"	8	
Saddle, PVC, 1 MPa, bsp, female, 90 mm x 1 1/2"	20	
Saddle, PVC, 1 MPa, bsp, female, 75 mm x 1 1/2"	18	
Saddle, PVC, 1 MPa, bsp, female, 63 mm x 1 1/2"	42	
Adaptor, compression, male, 40 x 40 mm	80	
Cap, end, compression, 40 mm	80	
Elbow, compression, equal, 40 mm	80	
Saddle, PVC, 1 MPa, bsp, female, 40 mm x 1/2"	400	
Plug, Nylon, male screwed, 15 mm	400	
Standpipe, PVC, threaded both ends, 15 x 1000 mm	400	
Socket, Nylon, long, 15 mm	400	
Sprinkler, Naan, 5022-SD, 1/2", male, 3.0 x 1.8	400	
Cement, pressure, for PVC, 500 ml	5	
Cleaning fluid, for PVC, 500 ml	5	
Pipe-gel, for PVC, 1 liter	5	
Tape, thread, 12 mm x 0.1 mm x 12 meter	40	
Submercible Pump supply similar to existing: CTC40200/CRI CTC 40-200-7.5KW	1	

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

400 X 1.2M STEEL ROUND BAR 8MM DROPPERS	1
INSTALLATION: 900m x 110/6 PVC Mainline below ground 8 x Block valves and submains below ground 80 x 40mm HDPE laterals above ground, 400 x stanpipe, steel dropper and Sprinklers	1



For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialised by bidder		Initial here



All work shall be carried out according to SANS 0142 and certificate of compliance shall be submitted on completion of service.

Tenderer to submit Proof of Electrical Sub-contractor registration with the Department of Labour

END OF WORK TO BE DONE

TIMELINE

ACTION	START DATE	END DATE	DURATION (DAYS)
Planning: Administrative and quote preparation	2026-04-20 Mon	2026-04-23 Thu	3
Sourcing and submission of quote to the project manager	2026-04-23 Thu	2026-05-04 Mon	11
Evaluation and approval of recommended supplier (Official ORDER)	2026-05-12 Tue	2026-05-15 Fri	3
Completion of, and or delivery of the service	2026-05-16 Sat	2026-07-15 Wed	60
Total duration			77

BID CONDITIONS

Lump Sum Bid

These documents are for a lump sum bid for all labour and material as set out in the Scope of Works. For the purposes of variation orders, unit rates rate of the services should also be given if requested on the form **CBD 4**.

Premises in Occupation

The premises for the works will be in occupation during the contract period. Approval to access the premises must be obtained from the land owner.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

Fixed Price Bids

No contract price adjustment of whatever nature, except for decreases or increases in the Value-added Tax (VAT) and / or Variation Orders, shall be applicable in this contract. The Contractor will make provision in his bid for possible fluctuations in costs.

If the instruction / appointment for the construction of certain phases is done after the validity of the bid has expired, prices may, on request, be updated or re-negotiated within the reasonable norms of escalation.

Expenses in Preparation of Bid

The Client will not be responsible for, subject to the Preferential procurement regulations, nor pay any expenses for losses which the bidder may incur in preparation of this bid.

Inspection of Site

Bidders must familiarise themselves with the local conditions, the accessibility of the site, the full extent and nature of the work to be done and the conditions affecting the execution and pricing of the bid. Claims on the grounds of lack of knowledge in such respects or otherwise will not be entertained.

If a site meeting is held, notice of attendance must be forwarded to the contact person.

Only information given in writing to the Contractor by the Engineer during the tender period will be regarded as binding on the Contract. Verbal information, given during the site inspection or at any other time prior to the award of the Contract, will not be regarded as binding on the Contract.

Site

The site to be occupied will be clearly pointed out to the Contractor at the site handover. The Contractor will not be allowed to extend his operations beyond the boundaries of the site.

Water for the Works

The Contractor may use if available. He will obtain permission from the Land Owner before any connection to or extension of the existing supply is made, which will be executed, removed and made good on completion of the works at the Contractor's own expense.

Electricity & Lighting for the Works

The Contractor may use the existing power if available. He will obtain permission from the Land Owner before any connection to or extension of the existing supply is made, which shall be executed, removed and made good on completion of the works at the Contractor's own expense.

The Contractor will allow for the risk of failure in the electrical supply or in case of an insufficient supply, in which case he will make his own arrangements and all costs that may arise shall be for his own account.

Scaffolding & Hoisting Equipment

The Contractor will provide for the supply, erection and removal of scaffolding and / or hoisting equipment as required.

Tools, Equipment & Machinery

The Contractor will provide all his own tools and equipment as well as facilities and transport for this project. Machinery should be sufficient to complete the works in the allocated time.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

Existing Services

If the Contractor encounters any existing services such as cables, pipes or sewers during the execution of the works, he must immediately notify the Client, halting all work in the vicinity thereof, until instructions to proceed have been given by the Project Manager.

Electric wires, telephone wires, pipes, etc. will not be interfered with during the course of the contract but if it should be necessary to disconnect or cut any such wires or pipes, the Client will be advised thereof and his instruction awaited.

Accounts and Payments

Payment of accounts received by the Client in terms of the works completed, shall be affected within 30 days after receipt of a correctly completed and approved invoice for the work module. The Client does not accept responsibility for delays in payment due to faulty accounts or paperwork.

Payments will be done maximum on a biweekly basis and will only be made for work done/completed. Payment will be based upon a completed payment schedule which will be completed by bidder on ward of tender. Payments will only be made upon physical inspection and sign off of completed work. Please allow timeous notice for inspections so that the necessary travel arrangements can be made.

Wage rates

Be responsible for all the sub-Contractors appointed by him to complete the works. A minimum of **75%** of local labour must be incorporated in the project and all workers must be SA citizens.

The following guidelines should be considered when setting rates of pay for workers:

- The rate set should take into account wages paid for comparable unskilled work in the local area per sector, if necessary.
- The rate should be an appropriate wage to offer an incentive for work, to reward effort provided and to ensure a reasonable quality of work.
- It should not be more than the average local rate to ensure people are not recruited away from other employment and jobs with longer-term prospects.
- Men, women, disabled persons and the aged must receive the same pay for work of equal value.
- Provision should be made in the tender for value for payment of UIF and COIDA statutory levies.

Construction Insurance

Proof of construction insurance for planned work must be submitted by the successful contractor within 14 calendar days upon receipt of letter of award. If you do not have insurance, for smaller (less than R100 000) projects, Casida can put it under its insurance portfolio for your own costs (0.5% of the contract value). We must be given enough prior notice regarding this.

Inspections, tests and analysis

All pre-bidding testing will be for the account of the contractor.

If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the contractor shall be open, at all reasonable hours, for inspection by a representative of the Client or an organization acting on behalf of the Client.

If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the Client shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

If the inspections, tests and analyses show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the Client.

Where the supplies or services do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the contractor.

Supplies and services which do not comply with the contract requirements may be rejected.

Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the contractor who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the contractors cost and risk. Should the contractor fail to provide the substitute supplies forthwith, the Client may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the contractor.

The provisions of above clauses regarding inspection & testing shall not prejudice the right of the Client to cancel the contract on account of a breach of the conditions thereof, or to act in terms of the conditions of contract.

Warranty

The contractor warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The contractor further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Client's specifications) or from any act or omission of the contractor, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

This warranty shall remain valid for **twelve (12) months** after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise.

The Client shall promptly notify the contractor in writing of any claims arising under this warranty. Upon receipt of such notice, the contractor shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the Client.

If the contractor, having been notified, fails to remedy the defect(s) within the period specified, the Client may proceed to take such remedial action as may be necessary, at the contractor's risk and expense and without prejudice to any other rights which the Client may have against the contractor under the contract.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

<p>d. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.</p> <p>2. NON-FIRM PRICES</p> <p>a. In cases of period contracts, non-firm prices will be adjusted (loaded) with the assessed contract price adjustments implicit in non-firm prices when calculated the comparative prices.</p> <p>b. Price adjustments will be allowed at periods and times specified in the bidding documents.</p> <p>c. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.</p> <p>d. The quantities are given as a guideline for a bid and for the purposes of unit rates and in no way be used as a measured bid.</p> <p>3. PROFESSIONAL SERVICES</p> <p>a. All applicable taxes include value-added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.</p>
<p>B. CONSTRUCTION (applicable to construction only)</p> <p>1. The total price for the service must include all labour and material required for the proper execution of the work as described in the Scope of Works and as per Engineers drawings (where applicable).</p> <p>2. The tender will be evaluated on the criteria for a market related price.</p> <p>3. The contractor must attach a detailed and comprehensive proof of competency of a construction manager in terms of Construction Regulations 2014, Clause 8 including experience regarding construction health & safety regulations.</p> <p>4. The contractor must attach the proof of CIBD grading as specified in the scope of works.</p> <p>5. The contractor must be in possession of a valid COIDA letter of good standing and it must be attached.</p> <p>6. Where applicable, the contractor must attach valid proof or registration with the Department of Labour for the installation of the main electrical supply.</p>
<p>C. OTHER NOTES (applicable to all bids)</p> <p>1. The tender will be evaluated on the criteria for a market related price.</p> <p>2. The full cost of the service and/or works must be indicated and may not be discounted or cross subsidised against another service, project, transaction or sale of goods. Such contributions against the total project cost must be specified, itemised, costed and clearly indicated in the bid.</p> <p>3. The prices must be VALID FOR A PERIOD OF 90 DAYS from date of closure of the bid to allow for evaluation and appointment.</p> <p>4. Casidra SOC Ltd retains the right to amend financial/accounting calculations and to accept the amended amount as the new bid amount.</p>
<p>D. COMPANY PROFILE (applicable when requested)</p> <p>1. The contractor must attach a detailed and comprehensive company profile including core competencies of personnel. The company profile must summarize information about the organisation.</p> <p>2. The company profile must include the following:</p> <p>a. Company core business activities (describe products and services and markets in which it operates).</p> <p>b. Company background (state number of years in business, location, history of company etc.)</p> <p>c. Company resources (number of employees, core competencies of personnel, structure of company)</p>
<p>E. WARRANTY (applicable when requested)</p> <p>1. Where requested, the bidder must attach proof of warranty offered on the letterhead of the bidder.</p>
<p>F. BROCHURE (applicable when requested)</p> <p>1. Bidder must provide detailed brochure and technical specifications of products where requested.</p> <p>2. Bidder must be able to provide proof of service location within applicable radius as specified in CBD 3 (Scope of works).</p>
<p>G. AFTER SALES SERVICES AGREEMENT (applicable when requested)</p> <p>1. Where applicable, the bidder must sign and submit the after sales agreement.</p>
<p>H. APPOINTMENT (applicable to construction and professional services)</p> <p>1. The successful contractor will be given notification in writing by means of an appointment letter</p> <p>2. The successful contract must sign the CBD 8, together with this document, which will form the contract.</p>

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

PROOF OF RELEVANT EXPERIENCE AND REFERENCES

The following must be completed in detail by bidder.

1. Supply at least **three (3)** different references from **three (3)** different companies with contact numbers.
2. **References to either complete the scoresheet which must be submitted with the bid document or provide the bidder with a reference of which a copy must be attached to the bid document.**
3. Description of work must be relevant to nature of this contract. **Do not list work if it does not fall within the scope of works.**
4. Elaborate on project under Description by being specific at to the works executed in the contract to support relevant experience.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

REFERENCE 1 PROVIDED BY TENDERER

BIDDER IS NOT SUPPOSED TO SIGN THESE DOCUMENTS. THE REFERENCE FORM MUST BE SIGNED BY PERSON SUBMITTING THE REFERENCE

Reference company name					
Contact information					
Description of work					
Value of work					
Completed					
Performance of the contractor according below criteria:					
	Poor/bad	Done	Average	Good quality	Excellent
Quality of work					
Project time frame					
Completed within budget					
Overall management of works					
Signed by (Name)					
Signature					
Date					

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

REFERENCE 2 PROVIDED BY TENDERER

BIDDER IS NOT SUPPOSED TO SIGN THESE DOCUMENTS. THE REFERENCE FORM MUST BE SIGNED BY PERSON SUBMITTING THE REFERENCE

Reference company name					
Contact information					
Description of work					
Value of work					
Completed					
Performance of the contractor according below criteria:					
	Poor/bad	Done	Average	Good quality	Excellent
Quality of work					
Project time frame					
Completed within budget					
Overall management of works					
Signed by (Name)					
Signature					
Date					

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

REFERENCE 3 PROVIDED BY TENDERER

BIDDER IS NOT SUPPOSED TO SIGN THESE DOCUMENTS. THE REFERENCE FORM MUST BE SIGNED BY PERSON SUBMITTING THE REFERENCE

Reference company name					
Contact information					
Description of work					
Value of work					
Completed					
Performance of the contractor according below criteria:					
	Poor/bad	Done	Average	Good quality	Excellent
Quality of work					
Project time frame					
Completed within budget					
Overall management of works					
Signed by (Name)					
Signature					
Date					

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

SCHEDULE: CONSTRUCTION MANAGER COMPETENCY

The contractor must attach to this page DETAILED & COMPREHENSIVE proof of competency of a construction manager in terms of Construction Regulations 2014 Clause 8.

Please attach a complete CV for evaluation purposes relevant to this occupation of Construction work. Please also supply this particular person’s experience regarding construction health & safety regulations.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

SCHEDULE: DETAILED COMPANY PROFILE

The contractor must attach to this page a DETAILED & COMPREHENSIVE company profile including core competencies of personnel. The company profile must summarize information about your organisation. In order for a company profile to be compliant for this bid, the following detail MUST be included in the company profile.

COMPANY CORE BUSINESS ACTIVITIES:

- DESCRIBE YOUR PRODUCTS AND SERVICES AND MARKETS IN WHICH YOU OPERATE

COMPANY BACKGROUND:

- STATE NUMBER OF YEARS IN BUSINESS,
- LOCATION,
- HISTORY OF COMPANY, ETC

COMPANY RESOURCES:

- NUMBER OF EMPLOYEES,
- CORE COMPETENCIES OF PERSONNEL,
- STRUCTURE OF COMPANY - ORGANOGRAM

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

COIDA LETTER OF GOOD STANDING

The contractor must attach to this page a copy of the current letter of good standing

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

12 MONTH WARRANTY ON WORKMANSHIP & MATERIAL

The bidder must attach to this page a copy of their warranty offered

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

SUPPLY CHAIN MANAGEMENT
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 AND CODES OF GOOD PRACTICE
Only for use of bids from R2 000 to maximum of R50 million
<p>Casidra, as a Schedule 3D development and implementation agent for the Western Cape Provincial Government underwrites, and complies with the Provincial and National developmental initiatives and administers funds on behalf of donors. Within this context, and because of the specific requirements of the donors for the application of the funds, the awarding of bids is dependent on the special evaluation criteria as set out in the policies of Casidra. The evaluation criteria of this Preferential Procurement Policy are based on the “Preferential Procurement Policy Framework (Act 5 of 2000)” and related Regulations.</p> <p>Awarding of the bid is dependent on preferential points system, and every presentation is measured against the specific evaluation criteria as shown. The completion and signature of the document is thus a pre-requisite to qualify as a service provider.</p>
<p>This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.</p> <p>NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST MAKE SURE OF THE CONTENTS OF THE BROAD BASED BLACK ECONOMIC EMPOWERMENT ACT AND THE CODES OF GOOD PRACTICE WHICH CAN BE FOUND ON:</p> <p>http://www.thedtic.gov.za/financial-and-non-financial-support/b-bbee/broad-based-black-economic-empowerment/ https://www.gov.za/documents/broad-based-black-economic-empowerment-act https://www.bbbeeecommission.co.za/</p>
DEFINITIONS
<p>1.1 “affidavit” is a type of verified statement or showing, or in other words, it contains a verification, meaning it is under oath or penalty of perjury, and this serves as evidence to its veracity and is required for court proceedings;</p> <p>1.2 “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;</p> <p>1.3 “B-BBEE status level of contributor” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice of Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;</p> <p>1.4 “EME” is an Exempted Micro Enterprise with an annual total revenue of R10 million or less;</p> <p>1.5 “Large Enterprise” is any enterprise with an annual total revenue above R50 million;</p> <p>1.6 QSE is a Qualifying Small Enterprise with an annual total revenue between R10 million and R50 million;</p> <p>1.7 “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000);</p> <p>1.8 “the Regulations” means the Preferential Procurement Regulations, 2011 and 2022;</p> <p>1.9 “consortium or joint venture” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;</p> <p>1.10 “person” includes a juristic person;</p> <p>1.11 “sub-contract” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;</p> <p>1.12 “trust” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and</p> <p>1.13 “trustee” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person;</p> <p>1.14 “original sworn affidavit” means the initial document which was not photocopied or electronically reproduced;</p> <p>1.15 “original certified B-BBEE certificate” means the certification of a copy of the B-BBEE certificate confirming the validity of the original document. The stamp of the notary must be ORIGINAL.</p>

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

GENERAL CONDITIONS

- 1.1 The value of this bid is estimated to **not exceed R50 million** (all applicable taxes included) and therefore the 80/20 points system shall be applicable.
- 1.2 Preference points for this bid shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contribution.
- 1.3 The maximum points for this bid are allocated as follows:

	Points
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE	100

- 1.4 Failure on the part of a bidder to fill in, sign this form and submit in the circumstances prescribed in the Codes of Good Practice either a B-BBEE Verification Certificate form issued by a Verification Agency accredited by the South African Accreditation System (SANAS) or by a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an affidavit confirming annual total revenue and level of black ownership together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.6 The bidder is responsible to provide **Casidra SOC Ltd** with (refer to 2.2 under POINTS AWARDED FOR PRICE:
 - 1.6.1. An **original sworn affidavit**
 - 1.6.2. An **originally certified B-BBEE certificate**.

ADJUDICATION USING A POINT SYSTEM

- 1.1 Subject to Regulation 7 of the **Casidra SOC Ltd** Financial Regulations and PPR 2022, the bidder obtaining the highest number of total points will be awarded the contract.
- 1.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 1.3 Points scored must be rounded off to the nearest 2 decimal places.
- 1.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 1.5 However, where functionality criterion forms part of the bid and is part of the evaluation process, and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEM

- 1. A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Rand value of offer tender consideration
- P_{min} = Rand value of lowest acceptable tender

- 2. A maximum of 20 points will be awarded for B-BBEE status level of contribution:
 - 2.1. In terms of Regulations 5(2) of the Regulations preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level on Contributor	Number of points	Points awarded (for office use only)	BEE recognition level
1	20	EME & QSE 100% Black owned	135%
2	18	EME & QSE 51% + Black	125%
3	14		110%
4	12	EME 51% < Black owned	100%
5	8		80%
6	6		60%
7	4		50%
8	2		10%
Non-compliant contributor	0		0%

- 2.2. B-BBEE requirements:

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialised by bidder		<i>Initial here</i>

An **EME** must submit a valid, fully completed, **original, certified, dated and signed sworn affidavit** (no photostat copies of certification allowed) confirming annual turnover and level of black ownership or an affidavit issued by Companies Intellectual Property Commission (accounting officer for a Closed Corporation).

If a **startup EME**, a **clear, originally certified copy**, of B-BBEE certificate issued by the CIPC for EME's only is accepted.

A **QSE that is less than 51% (50% or less) black owned** must be verified in terms of the QSE scorecard issued via Government Gazette and submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate issued by SANAS.

A **QSE that is at least 51% black owned (51% or higher)** must submit an **original, certified, dated and signed sworn affidavit** confirming turnover and level of black ownership as well as declare its empowering status or an affidavit issued by Companies Intellectual Property Commission.

A **large enterprise** must submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate issued by a verification agency accredited by SANAS.

A **trust, consortium or joint venture**, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

A **trust, consortium or joint venture** (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE status level verification certificate for every separate tender.

Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

3. Bids of non-compliant contributors (where no certificate was submitted) will be considered but no points will be awarded for B-BBEE status.

DECLARATION

Bidders who claim points in respect of B-BBEE status level of contribution **MUST** complete the following:

1. B-BBEE status level of contributor claimed in terms of paragraph 1 and 2 above:

B-BBEE status level of contributor:

2. SUB-CONTRACTING

2.1. Will any portion of the contract be sub-contracted: Yes No
(Tick applicable box)

2.2. If YES, INDICATE:

a. What percentage of contract will be subcontracted?

b. The name of the subcontractor

c. B-BBEE status level of the sub-contractor

d. Is sub-contractor EME or QSE Yes No

e. Attach the **originally certified B-BBEE certificate/original sworn affidavit** as proof.

MARKET RELATED PRICING

If a bidder, whose tender is compliant and received the highest overall points, do not offer a market related price, the offer may be negotiated with that bidder to be market related.

Are you willing to negotiate your offer? Yes No

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

SUPPLY CHAIN PERFORMANCE MEASUREMENT

In order for **Casidra** to measure its supply chain efficiency and effectiveness, please assist us by answering the following questions:

- **What were the source that made you became aware of this bid being available.**

Personal Email invite to bid:	<input type="checkbox"/>
Via a friend or business partner:	<input type="checkbox"/>
National Government E-Tender website:	<input type="checkbox"/>
Local Newspapers:	<input type="checkbox"/>
Casidra own website:	<input type="checkbox"/>
CIDB website	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>

- **Was the time allowed to date of closure sufficient for you to compile an offer?**

No – too short <input type="checkbox"/>	Yes – Sufficient <input type="checkbox"/>	No - Too long <input type="checkbox"/>
---	---	--

I, _____

as the authorised representative of the company / CC / business hereby declare that, to the best of my knowledge the abovementioned information is true and correct and that I am duly authorized as a signatory of this bid. On behalf of my business, I accept the terms and conditions as set out in this document. I will supply documentary proof of any information supplied herein on request and to the satisfaction of **Casidra**.

In terms of the POPI Act I further give consent that my contact and company details as will be captured on the **Casidra** database may be shared with the role players/funders involved in the project and be used by **Casidra** for the purpose of further procurement.

Signature	
Date	

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>



DECLARATION OF INTERESTS, BIDDERS' PAST SCM PRACTICES AND INDEPENDENT BID DETERMINATION

1. To give effect to the requirements of the Western Cape Provincial Treasury Instructions, 2019: Supply Chain Management (Goods and Services), Practice Note 4 of 2006 Declaration of Bidders Past SCM Practices-(SDB8), Instruction note Enhancing Compliance Monitoring and Improving Transparency and Accountability in Supply Chain Management SBD 4 Declaration of Interest, Practice Note 2010 Prohibition of Restrictive practices SBD9, Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998 as amended together with its associated regulations, the Prevention and Combating of Corrupt Activities Act No 12 of 2004 and regulations pertaining to the tender defaulters register, Paragraph 16A9 of the National Treasury Regulations and/or any other applicable legislation.
2. All prospective bidders intending to do business with this institution must be registered on the central supplier database.
3. Definitions:

“Bid” includes a price quotation, advertised competitive bid, limited bid or proposal

“Bid rigging (or collusive bidding)” occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors

“business interest” means —

- (a) a right or entitlement to share in profits, revenue or assets of an entity;
- (b) a real or personal right in property;
- (c) a right to remuneration or any other private gain or benefit, and includes any interest contemplated in paragraphs (a), (b) or (c) acquired through an intermediary and any potential interest in terms of any of those paragraphs;

“Consortium or Joint Venture” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

“employee” means a person employed by the Provincial Government, a provincial public entity or a business enterprise, whether permanently or temporarily, including –

- a) an employee as contemplated in section 8 of the Public Service Act, 1994 (Proclamation 103 of 1994);
- b) a person appointed in terms of section 12A of the Public Service Act;
- c) a person transferred or seconded to the Provincial Government or a provincial public entity in terms of section 15 of the Public Service Act; and
- d) an educator as defined in the Employment of Educators Act, 1998 (Act 76 of 1998), and includes a member of the board or other controlling body of a provincial public entity;

“entity” means any —

- a) association of persons, whether or not incorporated or registered in terms of any law, including a company, corporation, trust, partnership, close corporation, joint venture or consortium; or
- b) sole proprietorship;

“entity conducting business with the Institution” means an entity that contracts or applies or tenders for the sale, lease or supply of goods or services to the Province;

“Family member” means a person’s —

- a) spouse; or
- b) child, parent, brother or sister, whether such a relationship results from birth, marriage or adoption.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

“intermediary” means a person through whom an interest is acquired, and includes—
a) a person to whom is granted or from whom is received a general power of attorney; and
b) a representative or agent;

“Institution” in this regard means — Casidra SOC Ltd

“Provincial Government Western Cape (PGWC)” means the Institution of the Western Cape, and a provincial public entity;

“spouse” means a person’s:

- a) partner in marriage;
- b) partner in a customary union according to indigenous law; or
- c) partner in a relationship in which the parties live together in a manner resembling a marital partnership or customary union;

4. Regulation 13(c) of the Public Service, 2016, effective 1 February 2017, prohibits any employee from conducting business with an organ of state, or holding a directorship in a public or private company doing business with an organ of state unless the employee is a director (in an official capacity) of a company listed in schedules 2 and 3 of the Public Finance Management Act.
5. The bid of any bidder may be disregarded if that bidder or any of its directors have abused the institution’s supply chain management system; committed fraud or any other improper conduct in relation to such system; or failed to perform on any previous contract.
6. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a per se prohibition meaning that it cannot be justified under any grounds.
7. Communication between partners in a joint venture or consortium will not be construed as collusive bidding.
8. In addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

SECTION A: DETAILS OF THE ENTITY	
A1.	Name of the Entity
A2.	Entity registration Number (where applicable)
A3.	Entity Type
A4.	Tax Reference Number
A5. Full details of directors, shareholder, member, partner, trustee, sole proprietor or any persons with a right or entitlement to share in profits, revenue or assets of an entity, of the entity should be disclosed in the Table A below.	

TABLE A

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		Initial here

C2. Table C

Complete the below table to the maximum of the last 5 contracts.

NAME OF CONTRACTOR	PROVINCIAL DEPARTMENT OR PROVINCIAL ENTITY	TYPE OF SERVICES OR COMMODITY	CONTRACT / ORDER NUMBER	PERIOD OF CONTRACT	VALUE OF CONTRACT

C3.	Is the entity or its principals listed on the National Database as companies or persons prohibited from doing business with the public sector?	NO	YES
C4.	Is the entity or its principals listed on the National Treasury Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004)? (To access this Register, enter the National Treasury’s website, www.treasury.gov.za , click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.)	NO	YES
C5.	If yes to C3 or C4, were you informed in writing about the listing on the database of restricted suppliers or Register for Tender Defaulters by National Treasury?	NO	YES
C6.	Was the entity or persons listed in Table A convicted for fraud or corruption during the past five years in a court of law (including a court outside the Republic of South Africa)?	NO	YES

SECTION D: DULY AUTHORISED REPRESENTATIVE TO DEPOSE TO AFFIDAVIT

The form should be signed by a duly authorized representative of the entity before a commissioner of oaths.

I, hereby swear/affirm;

- i. that the information disclosed above is true and accurate;
- ii. that I understand the content of the document;
- iii. that I have arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor In addition, that there will be no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to the Institution.;
- iv. that there have been no consultations, communications, agreements or arrangements made with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification o the bid submitted where so required by the institution; and that my entity was not involved in the drafting of the specifications or terms of reference for this bid;
- v. that I or the representative of the company are aware of and undertakes not to disclose the terms of any bid, formal or informal, directly or indirectly, to any competitor, prior to the awarding of the contract.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

DULY AUTHORISED REPRESENTATIVE'S SIGNATURE

I certify that before administering the oath/affirmation I asked the deponent the following questions and wrote down his/her answers in his/her presence:

1.1. Do you know and understand the contents of the declaration?

ANSWER:

1.2. Do you have any objection to taking the prescribed oath?

ANSWER:

1.3. Do you consider the prescribed oath to be binding on your conscience?

ANSWER:

1.4. Do you want to make an affirmation?

ANSWER:

I certify that the deponent has acknowledged that he/she knows and understands the contents of this declaration, which was sworn to/affirmed before me and the deponent's signature/thumbprint/mark was place thereon in my presence.

.....
SIGNATURE and FULL NAMES

Commissioner of Oaths

Designation (rank) ex officio: Republic of South Africa

Date:Place

Business Address:

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by submitting the REPORT FRAUD on the Casidra SOC Ltd website <https://casidra.co.za/report-fraud/>.

This registration form must be completed annually. Should the information herein declared change in the course of the year or before the next renewal or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change in such details.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>



**LAINGSBURG: INSTALLATION OF 3.812HA IRRIGATION SYSTEM (MATERIAL AND LABOUR)
APRIL 2026**

BASELINE RISK ASSESMENT REPORT

A baseline risk assessment focuses on the identification of risk that applies to the whole project. The purpose of conducting a baseline risk assessment is to establish a risk profile.

This is an initial risk assessment that focuses on a broad overview in order to determine the risk profile to be used in subsequent risk assessments. It is performed to obtain a benchmark of the types and size of potential hazards, which could have a significant impact on the whole project and all stakeholders.

The stakeholders need to identify the major and significant risks, then prioritise these risks and evaluate the effectiveness of current systems for risk control.

The risks for the above project which have been identified have been highlighted under the following categories: -

1. Scope of work

This project consists of the following elements:

- Supply and installation of 3.812ha irrigation system.

Location of site and elements specific to the location (municipal by-laws, weather factors, geographical factors)

Laingsburg normally receives about 673mm of rain per year and because it receives most of its rainfall during winter. The annual rainfall values for Laingsburg are 201mm. It receives the lowest rainfall (12mm) in February and the highest (193mm) in June. The monthly distribution of average daily maximum temperatures shows that the average midday temperatures for Laingsburg range from 15.6°C in July to 35°C in February. The region is the coldest during July when the mercury drops to 6.6°C on average during the night.

2. Geo- technical risks (conditions of the soil, raise any concerns that may hinder the project progress)

The site consists of sandy soil conditions, during high rainfalls, the soil can be waterlogged.

3. Environmental risks (This is the actual or potential threat of adverse effects on living organisms and environment by effluents, emissions, wastes, resource depletion, etc involved in the construction phase)

Due to the site being in an environmental area there is always the risk for soil, groundwater and surface water pollution and contamination when using mechanical plant, fuel and pesticides. It will also not be allowed to dispose of any kind of waste by burying it on site.

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

4. Risk assessments based on scope of work (Is this a high rise building in a built-up area? Is it working in a flood plain and/or river with eroded soil conditions?)

Due to the nature of the works, there is risk of maintaining structural stability during excavations. Dangers presented are the collapse of excavations, falling or dislodging material and falling into excavations.

The erection of steel framework presents its own dangers on both the erection of heavy steel sections and installation of roof plastics, especially at height. Care must be taken during the erection process with mechanical equipment working in close proximity to site labour force.

Working at height poses risks of falling, material/tools dropping down damaging infrastructure and/or personnel. People are struck by material falling from loads being lifted and material that rolls or is kicked off work platforms; others are struck or buried by falling materials. Structures under construction may also collapse, eg steel frames that have not been adequately braced, or formwork that is prematurely loaded.

5. Equipment Risks.

The equipment risks associated with this project is as follows:-

It is envisaged that this will be both a mechanised and labour job. There will be mechanised earth moving equipment in close proximity to people, infrastructure, and surrounding environment.

6. Material Risks.

The following could pose risks associated with the project:-

- Flammable materials such as diesel/petrol in a highly flammable environment.
- Inhalation of poison or being in contact with skin
- Care must be taken not to dispose of any material by burning

7. Ergonomic Risks (Ergonomic hazards refer to workplace conditions that pose the risk of injury to the musculoskeletal system of the worker).

Cold conditions. Dangers associated with pneumonia. During winter season.

Manual handling

Lifting heavy and awkward loads causes back and other injuries. Some injuries can result from a single lift, but more commonly, long-term injury develops as a result of repeated minor injury due to repetitive lifting.

Noise and vibration

High levels of noise can cause hearing loss and repeated use of vibrating tools can cause hand-arm vibration syndrome (damage to nerves and blood vessels – most commonly in the hands and fingers).]

Chemicals

Exposure to materials such as cement and solvents can cause skin problems such as dermatitis.

8. Controls specific to client requirements (two-day induction, pink overalls, entrance to existing premises, etc).

N/A

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

RISK OVERVIEW CHART FOR PROJECT:

RISK CATEGORY	RISK FACTOR	ASSOCIATED RISK	RISK PROBABILITY FACTOR (1-5) 1 being low 5 being very high
LOCATION	Cool temperatures	Pneumonia	2
GEOGRAPHICAL	Very loose sandy soil	Windstorms and risk of collapse of ground when excavating or open excavations	3
ENVIRONMENTAL	Dust pollution	Dust will affect both neighboring & current farmers crops	3
	Soil contamination	Risk of pollution to ground by contaminants	3
	High winds	Risk of damage to construction materials and risk of being blown off structure	4
SCOPE OF WORK	Structural stability	Risk that people be killed or seriously injured by collapses and falling materials while working in excavations	3
	Working at Heights	Risk of falling material and/or personnel	5
	Site enclosure	Risks to public if not managed and implemented	4
EQUIPMENT	Mechanised plant working with labour	Risk of injury to labour force due to close proximity	5
MATERIAL	Flammable material	Dangerous to work with and to store	3
ERGONOMIC	Manual handling	Lifting of heavy equipment High noise levels	4
	Noise/Vibration		4
	Chemicals	Exposure to chemicals	4
	Heat	Heat exhaustion	4
CLIENT REQUIREMENTS	Working times	No work is to be done after 17h00 at night	3

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>

Please find below risk assessment template which can be used by the contractor to manage the above identified risks.

Risk assessment							
Title:							
Company name:			Date assessment was carried out:				
Assessment carried out by:			Date of next review:				
Risk assessment Activity or area	What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action do you need to take?	Who needs to carry out the action?	When is the action needed by?	Done

For office use only	Version no: 1	Date: NOVEMBER 2023
To be initialled by bidder		<i>Initial here</i>