BID NUMBER	**BID 14/2026**
CLOSING DATE AND TIME	**MONDAY, 19 OCTOBER 2026 STRICTLY @ 12:00PM**
COMPULSORY SITE MEETING	**FRIDAY, 09 OCTOBER 2026 STRICTLY AT 12H00AM. OUTSIDE OF SARON 33° 9'33.36"S 18°58'38.77"E** **A compulsory site and information meeting will take place on site (Pin provided), 71km north of Paarl, past Wellington on the R44, past Hermon and turn left at Gouda (still R44) and past Saron to the meeting site as you cross the 24-Riviere bridge, the parking outside the farm gate on the right.** **Any person arriving late will not be allowed to sign the attendance register and therefore would not be allowed to participate in the bid** **BIDDERS (INCLUDING ALL PARTNERS OF A JOINT VENTURE/CONSORTIUM) WHO FAIL TO ATTEND THE COMPULSORY SITE AND INFORMATION MEETING SHALL BE DEEMED NON-RESPONSIVE AND ANY BIDS SUBMITTED BY SUCH BIDDERS WILL NOT BE CONSIDERED FOR EVALUATION.**
DESCRIPTION	**MECHANICAL EARTHMOVING OF EXCESS MATERIAL IN THE "24-RIVIERE" AT THE R44 BRIDGE**
NAME OF TENDERER/BIDDER	
CSD NUMBER	
TOTAL BID PRICE (VAT INCLUDED)	
VALIDITY PERIOD OF BID	**90 DAYS**

SUBMISSION OF DOCUMENTS

Sealed tenders, endorsed as indicated in the bid document, must reach Casidra SOC Ltd at its Head Office, 22 Louws Avenue, Southern Paarl, and be placed in the bid box available at Reception.

FAILURE TO PROVIDE ANY OF THE COMPULSORY DOCUMENTATION AND PARTICULARS MAY RENDER THE BID INVALID.

PLEASE NOTE:

- Documents must be bound, as Casidra will not take responsibility for any information that is lost due to unbound tender submissions.

Bidders are requested, where possible, to provide an electronic copy of their complete tender submission on a USB flash drive together with the hard-copy submission. The electronic copy is intended for administrative and record-keeping purposes only and is not a compulsory requirement and will not form part of the bid evaluation.

Casidra will not take responsibility where bidders submit responses via couriers' services. Bidders are responsible to ensure that the bid document is submitted in the tender box on/before the closing date and time. **BIDS WILL NOT BE ACCEPTED AFTER THE ORGANISATIONS STIPULATED BUSINESS HOURS (08:00 – 16:30).**

QUESTIONS REGARDING THE TENDER WILL BE ENTERTAINED UNTIL 7 WORKING DAYS BEFORE CLOSURE OF TENDERS. ANSWERS WILL BE FORMULATED AND DISTRIBUTED TO EACH SERVICE PROVIDER WHO ATTENDED THE CLARIFICATION MEETING.

THE FOLLOWING RETURNABLE DOCUMENTS (INCLUDING THE CBD FORMS AS PART OF THE BID) MUST BE VALID FOR A PERIOD OF 90 CALENDER DAYS AFTER CLOSURE OF THE BID AND SUBMITTED AS PART OF THE BID PACKET

Document	Description	Compulsory	Comment
CBD 1	Invitation to bid	✓	
CBD 2	Conditions to submit bid	✓	
CBD 3	Terms of Reference	✓	
CBD 4	Pricing schedule	✓	
CBD 5 (a)	Supply Chain – Preferential Procurement Regulations 2022 and Codes of good practice	✓	
CBD 5 (b)	Declaration	✓	
COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	A Valid Letter of good standing	✓	
COMPANY PROFILE	Detailed company profile including but not withstanding core business activities, background, resources, etc.	✓	
CONSTRUCTION MANAGER COMPETENCY	Provide proof of competency of a construction manager in terms of Construction Regulations 2014 Clause 8 in format of CV showing competency in field of construction as well as health & safety		
REFERENCES	Provide a minimum of three (3) different reference LETTERS from three (3) different companies	✓	

CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB)	**Provide active grading certificate for a 4CE or higher.**	✓	
EXPERIENCE	**Provide detailed list of completed projects with contact numbers regarding civil projects completed as well as monetary value**	✓	
PUBLIC LIABILITY	**Provide proof of Public Liability R 5 million**	✓	

Name of bidder	
Postal address	
Street address	
Telephone number (code and number)	
Cellphone number	
E-mail address	
VAT registration number	

SARS TCC attached (Foreign suppliers with no tax obligation in South Africa must complete the SBD1 form that will be submitted to SARS for verification and issuing of a Confirmation of Tax Obligation letter.)		YES	☐	NO	☐
Originally certified B-BBEE status level certificate/Original Sworn Affidavit (A B-BBEE status level verification certificate must be delivered to Casidra SOC Ltd, 22 Louws Avenue, Paarl, in order to qualify for preference points for B-BBEE)		YES	☐	NO	☐
CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB Registration number)	Number:	YES	☐	NO	☐
COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT(COIDA)	Number:	YES	☐	NO	☐

I, _____
as the authorised representative of the company / CC / business hereby declare that, to the best of my knowledge the information submitted is true and correct and that I am duly authorized as a signatory of this bid. On behalf of my business, I accept the terms and conditions as set out in this document. I will supply documentary proof of any information supplied herein on request and to the satisfaction of **Casidra**.

For office use only	**Version no: 3**	**Date: November 2025**
To be initialled by bidder		***Initial here***

In terms of the POPI Act I further give consent that my contact and company details as will be captured on the **Casidra** database may be shared with the role players/funders involved in the project and be used by **Casidra** for the purpose of further procurement.			
Signature of bidder		**Date**	
Capacity under which this bid is signed			

AUTHORITY TO SIGN DOCUMENTS

I/We*, the undersigned, am/are* duly authorised to sign the form of tender on behalf of .....
.....by virtue of the Articles of Association/Resolution of the Board of Directors*, of which a certified copy is attached, or .....
.....

SIGNATURE : .....

(Name in Print) : .....

DATE : .....

WITNESSES:

1. .....

2. .....

*** Delete whichever is inapplicable or complete as indicated if none is applicable.**

For office use only	Version no: 3	Date: November 2025
To be initialled by bidder		*Initial here*

AND

DECLARATION BY THE COMPANY SUBMITTING THE BID:

I, _____

A. As the authorised representative of the company / CC / business hereby declare that, to the best of my knowledge the abovementioned information is true and correct and that I am duly authorized as a signatory of this tender. On behalf of my business, I accept the terms and conditions as set out in this document. I will supply documentary proof of any information supplied herein on request and to the satisfaction of **Casidra**.

_____ _____

Signature Date

For office use only	Version no: 3	Date: November 2025
To be initialled by bidder		*Initial here*

1. BID SUBMISSION:

1.1. Bids must be delivered by the stipulated time to the correct address. **LATE BIDS WILL NOT BE ACCEPTED**. Casidra will not take responsibility where bidders submit responses via couriers' services. Bidders are responsible to ensure that the bid document is submitted in the tender box on/before the closing date and time. **BIDS WILL NOT BE ACCEPTED AFTER THE ORGANISATIONS STIPULATED BUSINESS HOURS (08:00 – 16:30)**

1.2. All bids must be submitted on the official forms provided (not to be re-typed).

1.3. Bidders must be registered on the Central Supplier Database (CSD).

1.4. Original Sworn Affidavit and originally certified B-BBEE certificates must be submitted to the bidding institution to qualify for preference points for B-BBEE.

1.5. Bids are subject to the **Casidra** SOC Ltd Financial Regulations, Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) where applicable, and if applicable other special conditions of contract.

1.6. The GCC may be downloaded at https://ocpo.treasury.gov.za/Legislation/Instruction%20Notes/General%20Conditions%20of%20Contract.pdf

2. TAX COMPLIANCE REQUIREMENTS

2.1. Bidders must ensure compliance with their tax obligations.

2.2. If a discrepancy exists between CSD and SARS, a printed version of the Tax Clearance Certificate (TCC) must be supplied by the supplier and the e-Filing PIN number for verification of authentication by **Casidra** SOC Ltd.

2.3. Foreign suppliers with no tax obligation in South Africa must complete SBD1 that will be submitted to SARS for verification and the issuing of a Confirmation of Tax Obligation letter.

2.4. Consortia/joint ventures/sub-contractors must each submit a separate TCC.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. Is the bidder a resident of the Republic of South Africa (RSA)	Yes ☐	No ☐
3.2. Does the bidder have a branch in RSA?	Yes ☐	No ☐
3.3. Does the bidder have a permanent establishment in the RSA?	Yes ☐	No ☐
3.4. Does the bidder have any source of income in the RSA?	Yes ☐	No ☐

IF THE ASWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS/TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

4. TENDER CONDITIONS

CASIDRA reserves the right to:

- disregard any bids where the declaration has not been signed;
- accept parts of the bid items or split bids based upon item prices;
- disclose the results of the points awarded on request;
- evaluate and award points according to the documentation supplied and evaluate functionality at its own discretion;
- award the bid to the qualifying bidder with the highest number of points scored, unless the prices are not market related or on the basis of objective criteria stated in the tender documents, and
- to award the bid to a bidder which does not necessarily have the lowest price.

The bid may be cancelled if:

- All the bid received exceeds the available budget.
- circumstances change and there is no longer a requirement for this service;
- funds are no longer available or if there are insufficient funds available in the budget for the work;
- no acceptable bids and/or market related prices are received;
- there is a material irregularity in the tender process (administrative non-compliance of prescribed legislation);
- false information was supplied by the bidder;
- Cancellation of bid will be placed in the same media as initially advertised.

Other notes:

- Final points scored will be rounded off to the nearest 2 decimal places.

- In the event of equal scores, the offer with the highest B-BBEE score will be successful. If scores are still equal, and where functionality is part of the bid, the offer with the highest functionality score will be successful. If the scores are still equal, the drawing of lots will determine the outcome.
- **Casidra** SOC Ltd retains the right to amend financial/accounting calculations and to accept the amended amount as the new bid amount.

PROJECT: MECHANICAL EARTHMOVING OF EXCESS MATERIAL IN THE "24-RIVIERE" RIVER AT THE R44 BRIDGE

GENERAL REQUIREMENTS

The works, as described, is situated on farms within the **24-RIVIERS RIVER SYSTEM**, Western Cape Province. The quoted amount will be a lump sum bid and must include labour and machinery. The successful bidder must have the capacity to start the works within 7 (seven) days of appointment.

THIS PROJECT CONSISTS OF THE FOLLOWING ELEMENTS:

The proposed scope of works entails providing immediate disaster support to affected communities through the mechanical clearing and restoration of river systems. The works will primarily include:

- Removal of debris, vegetation, rock islands, and accumulated sand deposits from river channels and under the bridges;
- Reinstatement of natural flow paths within affected rivers;
- Repair and plugging of breached berm sections;
- Loading and hauling of excess material to approved spoil areas; and
- Associated emergency river rehabilitation measures.
- Trimming and finishing off blocked river channels.
- Removal of organic material and sediment causing obstruction to the watercourse.

All prices are to be quoted on a "**WET**" (Wet Hire) basis. This means that prices should include the following)

- The construction plant equipment
- The operator/driver
- Fuel
- Normal operation costs associated with using the equipment as specified by the contract

Conditions that may pose a risk:

Working in a river & flooding are at the foremost for risks at this specific construction site.

The requirements of the Occupational Health and Safety Act will be strictly enforced.

The contractor must put all necessary precautions in place to work under these conditions. A detailed risk management plan and Occupational Health & Safety specification is provided.

CONTRACT PERIOD	The completion period of this service is **(12) Twelve weeks** (8-*machine hours/day*) starting from the day of appointment**.**

PENALTY CLAUSE	The penalty **R 1500.00** per calendar day will be applied for late completion of works.
CIDB GRADING (If marked **YES** under Procurement Strategy above)	Tenderers must have a CIDB contractor grading designation **4 CE** or higher. **Joint ventures/Consortium** are eligible to submit tenders provided that: 1. Every member of the joint venture/consortium is registered with the CIDB; 2. The lead partner has a contractor grading designation in the (above indicated) class of construction work; 3. The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with Table 9 of the *Construction Industry Development Regulations, 14 November 2008, GG 31603.*
SUB CONTRACTING Bidder to complete sub-contracting section on CBD 5A if applicable.	Under CIDB Practice note 7 of 2007, one of the following subcontracting will apply: 1. Domestic subcontractor (appointed by the main contractor at his/her discretion) **Wage rates** Be responsible for all the sub-Contractors appointed by him/her to complete the works. A minimum **of 35%** of local labour must be incorporated in the project and all workers must be SA citizens. **The area for which local labour is to be sourced is in a 50km radius from site.** The following guidelines should be considered when setting rates of pay for workers: • The rate set should take into account wages paid for comparable unskilled work in the local area per sector, if necessary. • The rate should be an appropriate wage to offer an incentive for work, to reward effort provided and to ensure a reasonable quality of work. • It should not be more than the average local rate to ensure people are not recruited away from other employment and jobs with longer-term prospects. • Men, women, disabled persons and the aged must receive the same pay for work of equal value. • Provision should be made in the tender for value for payment of UIF and COIDA statutory levies.
FUNCTIONAL REQUIREMENTS	
Functional refers to: A service or product that is designed to be practical, useful, working or operating, taking into account factors like quality, reliability, viability, and durability and the technical capacity (time and resources) and ability (knowledge and skills) of the bidder to execute the works. This bid is subject to the evaluation of functional requirements. **NO**	

LABOUR LOG SHEETS

One of Casidra's agreed mandate with the Western Cape Department of Agriculture is to report on jobs created for the individual projects. To assist Casidra with accurate reporting it is a condition of this bid document that the successful bidder will have to submit labour log sheets with all required information properly completed.

Documentation **MUST be submitted with every payment claim** from the Contractor on a monthly basis. Failure to submit this information will result in default by the contractor and may affect payment certificates being issued.

Documentation will consist of excel spreadsheet combined total person days, weekly log timesheet & relevant copies of South African ID Documents of workers claimed for under person days. This documentation will be emailed to the successful bidder. Weekly log sheet MUST be signed by workers on the site. The person days claimed for workers must have South African citizenship.

The Protection of Personal Information Act 4 of 2013 (also known as POPIA), regulates and controls the processing, usage and storage of personal information. In order to be compliant with POPIA, Casidra commits not to share your information with any third party outside Provincial & National Departments of Agriculture, project management agencies, co-workers and associates / partners as per our business approval and evaluation, and reporting processes.

SPECIAL CONDITIONS OF CONTRACT

METHODOLOGY

The intention is to deploy **eight (8) x 20-Ton dump trucks, four (4) x 32-Ton excavators, one (1) x 13-Ton excavator, two (2) 15m³ tipper, one (1) all-wheel drive based front end loader with low cab and one (1) bulldozer (D9)** to the 24-Riviere bridge.

The works will be carried out at the **R44 bridges in the 24-Riviere River course**, at locations identified by the 24-Rivers Irrigation Board Project Manager. The specific work areas will be indicated to the Contractor on site by the appointed Project Manager representing the respective Water User Association or Irrigation Scheme.

Attached hereto is the Maintenance Management Plan approved by the Department of Environmental Affairs and Development Planning. All activities and works executed under this contract shall be carried out strictly in accordance with the approved methodologies, conditions, and requirements contained within the Maintenance Management Plan.

IDENTIFICATION AND PEGGING OF WORK AREAS

Prior to the commencement of any construction or debris-clearing activities, the areas to be worked shall be clearly identified, agreed upon and physically demarcated.

The relevant farmer/landowner, in consultation and agreement with the applicable Water User Association (WUA) or Conservancy representative, shall identify and peg out the specific areas requiring debris removal, river clearing and/or access for the construction plant.

The following procedure shall be followed:

- **Site Inspection and Agreement**
  A joint site inspection shall be undertaken with the relevant farmer/landowner and the applicable WUA or Conservancy representative prior to any work commencing.
- **Identification of Work Limits**
  During the site inspection, the parties shall identify the specific sections of the river, riverbank and/or surrounding areas where debris clearing is required. The extent of the work shall be agreed upon on site.
- **Physical Pegging**
  The agreed work areas shall be physically pegged out by means of clearly visible pegs. Pegs shall be positioned at suitable intervals to clearly define the limits and extent of the work area.
- **Danger Tape / Demarcation**
  Danger tape or suitable high-visibility barrier tape shall be installed between the pegs to clearly demarcate the approved working area. This demarcation shall be visible to the excavator operator, dump-truck drivers, site personnel and other persons entering the work area.
- **Photographic Record**
  Photographs shall be taken of the pegged and demarcated work area prior to commencement of the works. These photographs shall form part of the project site records and shall record the agreed condition and extent of the work area before intervention.
- **No Work Outside Pegged Areas**
  The contractor shall not commence clearing, excavation, removal of vegetation, movement of material or any other works outside the pegged and demarcated areas without prior written approval from the Engineer/Employer and agreement with the relevant farmer/landowner and WUA/Conservancy representative.
- **Plant Operations**
  Excavators and dump trucks shall operate only within the approved working and access areas. The contractor shall ensure that plant does not unnecessarily enter agricultural land, cultivated areas, private property, environmentally sensitive areas or sections of the river outside the agreed work limits.
- **Protection of Existing Infrastructure**
  During the pegging exercise, all known infrastructure, including irrigation infrastructure, pipelines, canals, fences, roads, crossings, culverts, water abstraction points and other services, shall be identified where reasonably practicable. Such infrastructure shall be clearly marked and protected during the works.
- **Changes to Work Areas**
  Should additional debris or obstructions be identified during the clearing operation outside the originally pegged area, the contractor shall stop work in that location and obtain approval before extending the work area. Any additional area shall be jointly inspected, agreed upon and separately pegged and demarcated before plant enters the area.
- **Daily Verification**
  The Site Agent/Contractor shall verify the demarcation of the work area before commencing operations each day. Damaged, displaced or removed pegs and danger tape shall be reinstated before work continues.
- **Responsibility for Pegging**
  The identification of the areas to be cleared and the initial pegging-out shall be undertaken in consultation with the relevant farmer/landowner and WUA/Conservancy representative. The contractor remains responsible for ensuring that its personnel and plant operate strictly within the approved and demarcated work areas.
- **Completion and Removal of Demarcation**
  Once the works in a particular section have been completed and the area has been inspected, the temporary demarcation may be removed with the agreement of the relevant representative. The completed area shall be recorded photographically for the project records.

CONTROL OF EXCAVATOR, DUMP-TRUCK AND BULLDOZER OPERATIONS

The excavator and/or bulldozer operator shall work under the direction of the Site Agent/competent supervisor and shall remain within the pegged limits. The excavator shall be positioned to minimise disturbance to the riverbank and surrounding land.

Debris shall be loaded directly into dump trucks where practicable. Dump trucks shall use only the approved access routes identified during the joint site inspection. No uncontrolled stockpiling, dumping or disposal of debris shall be permitted.

Where necessary, a banksman/spotter shall be used to guide plant movements, particularly where working close to riverbanks, existing infrastructure, members of the public, fencing or restricted access areas.

The contractor shall continuously monitor the stability of riverbanks and working surfaces. Should unsafe conditions, unexpected services, significant erosion, unstable banks or other unforeseen conditions be encountered, the relevant operation shall be stopped and the matter referred to the Site Agent/Engineer for direction.

PRINCIPLE OF CONTROL

The fundamental principle shall be:

"NO PEG – NO WORK."

No excavator or dump truck shall enter or commence work in an area that has not been identified, agreed upon, pegged and clearly demarcated.

This procedure is intended to ensure that the scope of clearing is clearly defined before commencement, that the contractor does not inadvertently undertake work outside the approved area, and that the interests of the affected farmer/landowner, WUA/Conservancy and Employer are protected.

DAILY MACHINE HOUR LOG

HOUR LOG
A daily Machine Hour Log Sheet must be kept PER MACHINE. A photo of the "engine hour meter" is to be uploaded on the WhatsApp group every day before any work start and when machines have completed the days work.

Note*: Machines are not permitted to be left idling for no reason, or travelling long distances to refuel. Enough diesel must be available on site within close proximity of the machines for easy refill.*

STANDING TIME FOR PLANT ON SITE

The Tenderer shall provide a **rate only** for standing time of plant and equipment on site.

Standing time will **only be considered for payment under extreme or exceptional circumstances** and shall be subject to the **prior written approval of the Project Manager**. The submission of a standing-time rate shall not, in itself, create any entitlement to payment.

The standing-time rate shall **only cover the cost of the machine/plant and the operator**. No additional costs, overheads, profit, supervision, accommodation, transport, fuel or other associated costs shall be payable under this item unless specifically authorised in writing by the Project Manager.

Where standing time is approved and paid, the **approved standing-time cost shall be deducted from the original tendered value allocated to the relevant plant item**. The remaining value shall then be **recalculated and worked back to the remaining machine hours available under the contract**, thereby establishing the adjusted rate/value applicable to the remaining plant hours.

The Contractor shall not be entitled to claim both the original plant rate and the standing-time rate for the same period.

All standing-time claims shall be supported by appropriate site records indicating the plant affected, operator, date, duration, reason for standing time and the Project Manager's written approval. **Any challenges or site conditions that requires standing time must be identified immediately and communicated to the project manager the same day so that it can be addressed.**

MAINTENANCE MANAGEMENT PLAN

Attached hereto is the Maintenance Management Plan approved by the Department of Environmental Affairs and Development Planning. All activities and works executed under this contract shall be carried out strictly in accordance with the approved methodologies, conditions, and requirements contained within the Maintenance Management Plan.

IMPORTANT NOTES SPECIFIC TO THIS TENDER

- Standing hours due to breakages and non-availability of diesel will **NOT** be paid for.
- Before any work start a compulsory site meeting with the contractor who was awarded the contract will be held on site with the farmers/WUA/CASIDRA and DoA. This meeting will clearly clarify the rules, expectations, roles & responsibilities, how is hours logged, purpose of the WhatsApp group, etc.
- The estimated plant, machinery and associated hours are based on a pre-envisaged construction methodology and the anticipated site conditions at the time of pricing. This does not imply that all plant specified will necessarily be utilized for the exact hours originally estimated. Actual **plant utilization** will be dependent on the prevailing site conditions and the requirements of the works.

  Where required to achieve the works efficiently, hours may be reduced for certain items of plant and correspondingly utilized on other plant items, provided that such adjustments are necessary due to actual site conditions and do not alter the overall scope or approved value of the works. Plant and hours may therefore be transferred between the various machine categories as the work progresses and the actual requirements become evident on site.
- **Sufficient diesel** needs to be on site at all times, to ensure there is no standing time.

- **No changes or substitutions in the specified plant capacity** will be permitted without prior written approval. The contractor shall establish on site the same plant type and capacity as priced in the tender/quotation. For example, where a 32-ton excavator has been priced and specified, a 22-ton excavator will not be accepted as a substitute. The plant established on site must therefore correspond with the plant capacity and specification included in the contractor's priced offer. What has been priced is what must be established and maintained on site. Any deviation, substitution or reduction in plant capacity will not be permitted unless expressly approved in writing by the Engineer/Employer.

- The withdrawal or removal of any plant, machinery, equipment or resources from the site shall not be at the discretion of the Contractor. No plant or machinery may be removed from site without the prior written approval of the Engineer and/or Employer. **Unauthorized removal of plant** or machinery from site will be regarded as non-compliance with the contract requirements and may constitute a contractual default.

GENERAL CONDITIONS

SITE ACCESS:

The movement of vehicles on the site should be confined to clearly demarcated access routes and existing roads should be used where approved by the Farmer / Land owner. Any deviation should first be approved by the Project Manager, with consultation with the Landowner. The Contractor should ensure that vehicles leaving the site are clean and, wherever possible do not deposit mud and any other earth material on road surfaces.

ACCOMMODATION FOR WORKERS

Accommodation, close to the site, is to be arranged for all worker. There is no accommodation on site.

SHEDS FOR EMPLOYEES AND MATERIALS:

The Contractor shall provide for the supply, erection and maintenance and removal on completion of the works, of ample temporary sheds for the proper storage of materials and for the use of his employees

TEMPORARY LATRINES:

The contractor shall provide for the supply and erection of proper temporary latrines for the use of his employees. Latrines are to be maintained in a thoroughly clean and orderly condition and adopt such precautions to prevent the soil from being contaminated/polluted and remove such latrines at the completion of the works.

DISCREPANCIES BETWEEN PLAN AND SPECIFICATION:

Any discrepancy between the plan and the specification must be brought to the attention of the technical Project Manager before the tenderer submits his price. This is to eliminate any confusion as to what is required for the contract because the tenderer must take note of the fact ***that no additional costs will be entertained for discrepancies between the plan and the specification after the tender price has been submitted.***

SECURITY:

The successful bidder is responsible for his own security of his/her plant, facilities, resources, etc for the duration of the contract.

CLEARING AWAY OF RUBBISH AND MATERIALS:

All rubbish accumulated during the works (including testing and commissioning) and all superfluous materials not required for completion of the contract shall be removed from site by the Contractor on an on-going basis, and as and when directed by the Engineer or Employer.

DUST CONTROL:
The Contractor is to take appropriate measures to minimise the generation of dust as a result of construction works, to the satisfaction of the Project Manager.
(Please see the baseline risk assessment and the health and safety specification).

FIRE PRECAUTIONS:
All reasonable precautions shall be taken to avoid the outbreak of fire, particularly in work involving the use of naked flames. The Contractor is to allow for full-time supervision, and nominate a responsible person to ensure each artisan who is welding, or carrying out any operation that could cause a fire hazard, be equipped with a fire extinguisher. All workmen shall be made aware of the dangers involved in the careless disposal of matches, cigarettes and the like as well as the accumulation of rubbish on site. Hot work permits shall be enforced.

SITE CLEAN UP:
The Contractor shall ensure that all structures, equipment, materials and facilities used or created on site for or during construction activities are removed to the satisfaction of the Project Manager once the project has been completed. All roads to be repaired to at least its original condition. All damage to the sites infrastructure or land production must be repaired or rehabilitated before completion of the project.

NOISE AND NUISANCE CONTROL:
Operations shall be conducted in such a manner that nuisance shall not be caused to the general public, adjoining residents and users of adjacent buildings. If such nuisance is being caused the Contractor shall immediately make such arrangements that will prevent a recurrence of the same and indemnify the Employer against any claims arising therefrom.

RESTRICTIONS ON WORKMEN:
Ensure that workmen confine their activities to the area in which the Contract Works are being carried out. On no account shall workmen enter and use any existing building on site or any completed building without permission. No workmen shall be allowed to use any of the new fittings such as sinks, basins, WC's, cooking equipment, electrical circuits or appliances etc. Smoking will not be allowed on site.

Any transgressions of the above may lead to permanent dismissal from site. All workmen shall be identifiable by suitable ID cards and uniform work clothing.

PLACING OF ORDERS:
The contractor shall place al orders for materials as early as possible, as he/she will be held responsible for any delay in the delivery thereof.

DIMENSIONS OF NEW WORK:
The contractor shall take all dimensions affecting new work on the site since he will be held solely responsible for all new work being of the correct sizes.

EXISTING SERVICES:
If the contractor encounters any existing services such as cables, pipes or sewers during the execution of the works, he must immediately notify the Engineer, halting all work in the vicinity thereof, until instructions to proceed have been given by the Project Manager

Electric wires, telephone wires, pipes, etc. will not be interfered with during the course of the contract but if it should be necessary to disconnect or cut any such wires or pipes, the Project Manager will be advised thereof and his instruction awaited

PUBLIC LIABILITY
The Supplier shall put in place and maintain for the duration of the Contract general liability insurance to a value of R5 million (Five Million) per claim to cover both the Purchaser and the Supplier for liability arising from death or injury of a person, or loss or damages to property caused by the execution of the Contract. The number of claims shall be unlimited for the duration of the Contract.

Measured Bid

These documents are for a measured bid for all labour and material as set out in the Scope of Works. For the purposes of variation orders, the unit rates rate of the services should also be given if requested on the form **CBD 4.**

No unit rate price adjustment of whatever nature, except for decreases or increases in the Value-Added Tax (VAT) and / or Variation Orders, will be applicable in this contract. The bidder shall make provision in his bid price for possible fluctuations in costs.

Premises in Occupation

The premises for the works **will** be in occupation during the contract period. Approval to access the premises must be obtained from the land owner.

Fixed Price Bids

No contract price adjustment of whatever nature, except for decreases or increases in the Value-added Tax (VAT) and / or Variation Orders, shall be applicable in this contract. The Contractor will make provision in his bid for possible fluctuations in costs.

Should the evaluation and award process extend beyond the 90-day bid validity period, bidders will be contracted by email and requested to provide written confirmation of an extension to their validity.

Expenses in Preparation of Bid

The Client will not be responsible for, subject to the Preferential procurement regulations, nor pay any expenses for losses which the bidder may incur in preparation of this bid.

Inspection of Site

Bidders must familiarise themselves with the local conditions, the accessibility of the site, the full extent and nature of the work to be done and the conditions affecting the execution and pricing of the bid. Claims on the grounds of lack of knowledge in such respects or otherwise will not be entertained.

If a site meeting is held, notice of attendance must be forwarded to the contact person.

Only information given in writing to the Contractor by the Engineer during the tender period will be regarded as binding on the Contract. Verbal information, given during the site inspection or at any other time prior to the award of the Contract, will not be regarded as binding on the Contract.

Site

The site to be occupied will be clearly pointed out to the Contractor at the site handover. The Contractor will not be allowed to extend his operations beyond the boundaries of the site.

Water for the Works

The Contractor may use if available. He will obtain permission from the Land Owner before any connection to or extension of the existing supply is made, which will be executed, removed and made good on completion of the works at the Contractor's own expense.

Electricity & Lighting for the Works

The Contractor may use the existing power if available. He will obtain permission from the Land Owner before any connection to or extension of the existing supply is made, which shall be executed, removed and made good on completion of the works at the Contractor's own expense.

The Contractor will allow for the risk of failure in the electrical supply or in case of an insufficient supply, in which case he will make his own arrangements and all costs that may arise shall be for his own account.

Scaffolding & Hoisting Equipment

The Contractor will provide for the supply, erection and removal of scaffolding and / or hoisting equipment as required.

Tools, Equipment & Machinery

The Contractor will provide all his own tools and equipment as well as facilities and transport for this project. Machinery should be sufficient to complete the works in the allocated time.

Existing Services

If the Contractor encounters any existing services such as cables, pipes or sewers during the execution of the works, he must immediately notify the Client, halting all work in the vicinity thereof, until instructions to proceed have been given by the Project Manager.

Electric wires, telephone wires, pipes, etc. will not be interfered with during the course of the contract but if it should be necessary to disconnect or cut any such wires or pipes, the Client will be advised thereof and his instruction awaited.

Accounts and Payments

Payment of accounts received by the Client in terms of the works completed, shall be affected within 30 days after receipt of a correctly completed and approved invoice for the work module. The Client does not accept responsibility for delays in payment due to faulty accounts or paperwork.

Payments will be made at most on a fortnightly basis and will only be made for work done/completed. Payment will be based upon a completed payment schedule which will be completed by bidder on award of tender. Payments will only be made upon physical inspection and sign off of completed work. Please allow timeous notice for inspections so that the necessary travel arrangements can be made.

Inspections, tests and analysis

All pre-bidding testing will be for the account of the contractor.

If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the contractor shall be open, at all reasonable hours, for inspection by a representative of the Client or an organization acting on behalf of the Client.

If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the Client shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

If the inspections, tests and analyses show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the Client.

Where the supplies or services do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the contractor.

Supplies and services which do not comply with the contract requirements may be rejected.

Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the contractor who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the contractor's cost and risk. Should the contractor fail to provide the substitute supplies forthwith, the Client may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the contractor.

The provisions of above clauses regarding inspection & testing shall not prejudice the right of the Client to cancel the contract on account of a breach of the conditions thereof, or to act in terms of the conditions of contract.

END OF WORK TO BE DONE

PRICING SCHEDULE **COMPULSORY** **CBD 4**

	Please read notes on next page.
NAME OF BIDDER	
BID NUMBER	**BID 14.2026**

Are you registered in terms of sections 23(1) of 23(3) of the Value-Added Tax Act 1999 (Act no 89 of 1991)?[1]	**Yes**	**No**
	☐	☐

If yes to above, provide your VAT number	

Bill of quantities (if yes, it will be attached separately)	**Yes**	**No**
	☐	☒

Number of machines	**Working days (8-hours)**	**24-River's river**	**Unit rate**	**Bid price (RSA currency) (see 3a)**
17	1	Establishment cost		
17	1	De-establishment cost		
4	30	32-ton Bell excavator wet per day based on 8 hours a day		
8	30	20-ton Dumper truck wet based on 8 hours a day		
1	20	13-ton Bell excavator wet per day based on 8 hours a day		
2	20	15 cubic meter (15m³) tipper Truck wet per day based on 8 hours a day		
1	20	All wheel drive based front end loader with low cab wet per day based on 8 hours a day		
1	20	Bulldozer (D9) wet per day based on 8 hours a day		

STANDING TIME RATES (**COMPULSORY**)

Item no	Quantity	Description	Unit Rate	
1	1 Hour	32-ton Bell excavator wet per day based on 8 hours a day	1	

[1] https://www.gov.za/sites/default/files/gcis_document/201505/act-89-1991s.pdf

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To be initialled by bidder		*Initial here*

2	1 Hour	20-ton Dumper truck wet based on 8 hours a day	2	
3	1 Hour	All wheel drive based front end loader with low cab wet per day based on 8 hours a day	3	
4	1 Hour	D9 Bulldozer wet based on 8 hours a day	4	
		SUB TOTAL		
		15% VAT		
		GRAND TOTAL		

Signature of bidder	
Date	

NOTES (applicable where indicated)
A. PRICE (where applicable)
1. FIRM PRICES a. Only firm prices will be accepted. b. All delivery cost must be included in the bid price for delivery at prescribed destination. c. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
B. CONSTRUCTION (applicable to construction only)
1. The total price for the service must include all labour and material required for the proper execution of the work as described in the Scope of Works and as per Engineers drawings (where applicable). 2. The tender will be evaluated on the criteria for a market related price. 3. The contractor must attach a **detailed and comprehensive** proof of competency of a construction manager in terms of Construction Regulations 2014, Clause 8 including experience regarding construction health & safety regulations. 4. The contractor **must** attach the proof of CIBD grading as specified in the scope of works. 5. The contractor **must** be in possession of a valid COIDA letter of good standing and it must be attached. 6. Where applicable, the contractor **must** attach valid proof or registration with the Department of Labour for the installation of the main electrical supply.
C. OTHER NOTES (applicable to all bids)
1. The tender will be evaluated on the criteria for a market related price. 2. The full cost of the service and/or works must be indicated and may not be discounted or cross subsidised against another service, project, transaction or sale of goods. Such contributions against the total project cost must be specified, itemised, costed and clearly indicated in the bid. 3. The prices must be **valid for a period of 90 days** from date of closure of the bid to allow for evaluation and appointment. 4. **Casidra** SOC Ltd retains the right to amend financial/accounting calculations and to accept the amended amount as the new bid amount.
D. COMPANY PROFILE (applicable when requested)
1. The contractor must attach a **detailed and comprehensive** company profile including **core competencies of personnel.** The company profile must summarize information about the organisation. 2. The company profile must include the following: a. Company core business activities (describe products and services and markets in which it operates). b. Company background (state number of years in business, location, history of company etc.) c. Company resources (number of employees, core competencies of personnel, structure of company)
E. WARRANTY (applicable when requested)
1. Where requested, the bidder must attach proof of warranty offered on the letterhead of the bidder.
F. BROCHURE (applicable when requested)
1. Bidder must provide detailed brochure and technical specifications of products where requested. 2. Bidder must be able to provide proof of service location within applicable radius as specified in CBD 3 (Scope of works).
G. AFTER SALES SERVICES AGREEMENT (applicable when requested)
1. Where applicable, the bidder must sign and submit the after sales agreement.
H. APPOINTMENT (applicable to construction and professional services)
1. The successful contractor will be given notification in writing by means of an appointment letter 2. The successful contractor must sign separate service level agreement, together with this document, which will form the contract.

PROOF OF REFERENCES (COMPULSORY)

Supply at least **THREE (3)** different references **LETTERS** from **THREE (3)** different companies with contact numbers

PROOF OF RELEVANT EXPERIENCE (COMPULSORY)

Provide detailed list of completed projects with contact numbers regarding civil and / or earthmoving projects completed as well as monetary value

SCHEDULE: DETAILED COMPANY PROFILE (COMPULSORY)

The bidder must attach to this page a **DETAILED & COMPREHENSIVE** company profile including core competencies of personnel. The company profile must summarize information about your organisation. In order for a company profile to be compliant for this bid, the following detail MUST be included in the company profile.

- Company core business activities – Describe your products and services and markets in which you operate

- Company background – State number of years in business, location, history of company, etc

- Company resources – Number of employees, core competencies of personnel, structure of company - organogram

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COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA) (COMPULSORY)

The bidder must attach to this page a copy of the current letter of good standing

CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB) (COMPULSORY)

The bidder must attach to this page CIDB grading of **4CE** or higher

SCHEDULE: CONSTRUCTION MANAGER COMPETENCY (COMPULSORY)

The bidder must attach to this page **DETAILED & COMPREHENSIVE** proof of competency of a construction manager in terms of Construction Regulations 2014 Clause 8.

Please attach a complete CV for evaluation purposes relevant to this occupation of Construction work. Please also supply this particular person's experience regarding construction health & safety regulations.

PUBLIC LIABILITY R5 MILLION (COMPULSORY)

Bidder must attach to this page proof of public liability insurance to a value R 5 million

SUPPLY CHAIN MANAGEMENT

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 AND CODES OF GOOD PRACTICE

Only for use of bids from R2 000 to maximum of R50 million

Casidra, as a Schedule 3D development and implementation agent for the Western Cape Provincial Government underwrites, and complies with the Provincial and National developmental initiatives and administers funds on behalf of donors. Within this context, and because of the specific requirements of the donors for the application of the funds, the awarding of bids is dependent on the special evaluation criteria as set out in the policies of **Casidra**. The evaluation criteria of this Preferential Procurement Policy are based on the "**Preferential Procurement Policy Framework (Act 5 of 2000)**" and related Regulations.

Awarding of the bid is dependent on preferential points system, and every presentation is measured against the specific evaluation criteria as shown. **The completion and signature of the document is thus a pre-requisite to qualify as a service provider.**

This preference form must form part of all bids invited. It contains general information and serves as aclaim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

BEFORE COMPLETING THIS FORM, BIDDERS MUST MAKE SURE OF THE CONTENTS OF THE BROAD BASED BLACK ECONOMIC EMPOWERMENT ACT AND THE CODES OF GOOD PRACTICE WHICH CAN BE FOUND ON:

http://www.thedtic.gov.za/financial-and-non-financial-support/b-bbee/broad-based-black-economic-empowerment/

https://www.gov.za/documents/broad-based-black-economic-empowerment-act

https://www.bbbeecommission.co.za/

DEFINITIONS

1.1 **"affidavit"** is a type of verified statement or showing, or in other words, it contains a verification, meaning itis under oath or penalty of perjury, and this serves as evidence to its veracity and is required for court proceedings;

1.2 **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

1.3 "**B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice of Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

1.4 **"EME"** is an Exempted Micro Enterprise with an annual total revenue of R10 million or less;

1.5 **"Large Enterprise"** is any enterprise with an annual total revenue above R50 million;

1.6 **QSE** is a Qualifying Small Enterprise with an annual total revenue between R10 million and R50 million;

1.7 **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000);

1.8 "**the Regulations**" means the Preferential Procurement Regulations, 2011 and 2022;

1.9 **"consortium or joint venture"** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

1.10 **"person"** includes a juristic person;

1.11 **"sub-contract"** means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

1.12 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

1.13 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed inorder for such property to be administered for the benefit of another person;

1.14 **"original sworn affidavit"** means the initial document which was not photocopied or electronically reproduced;

1.15 **"original certified B-BBEE certificate"** means the certification of a copy of the B-BBEE certificate confirming the validity of the original document. The stamp of the notary must be **ORIGINAL**.

GENERAL CONDITIONS

1.1 The value of this bid is estimated to **not exceed R50 million** (all applicable taxes included) and therefore the 80/20 points system shall be applicable.

1.2 Preference points for this bid shall be awarded for:

(a) Price; and

(b) B-BBEE Status Level of Contribution.

1.3 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	**80**
B-BBEE STATUS LEVEL OF CONTRIBUTION	**20**
Total points for Price and B-BBEE	**100**

1.4 Failure on the part of a bidder to fill in, sign this form and submit in the circumstances prescribed in the Codes of Good Practice either a B-BBEE Verification Certificate form issued by a Verification Agency accredited by the South African Accreditation System (SANAS) or by a Registered Auditor approved by theIndependent Regulatory Board of Auditors (IRBA) or an affidavit confirming annual total revenue and level of black ownership together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

1.6 The bidder is responsible to provide **Casidra** SOC Ltd with (refer to 2.2 under POINTS AWARDED FOR PRICE:

1.6.1. An **original sworn affidavit**

1.6.2. An **originally certified B-BBEE certificate.**

ADJUDICATION USING A POINT SYSTEM

1.1 Subject to Regulation 7 of the **Casidra** SOC Ltd Financial Regulations and PPR 2022, the bidder obtaining the highest number of total points will beawarded the contract.

1.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.

1.3 Points scored must be rounded off to the nearest 2 decimal places.

1.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.

1.5 However, where functionality criterion forms part of the bid and is part of the evaluation process, and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest scorefor functionality.

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEM

1. A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Rand value of offer tender consideration

Pmin = Rand value of lowest acceptable tender

2. A maximum of 20 points will be awarded for B-BBEE status level of contribution:

2.1. In terms of Regulations 5(2) of the Regulations preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level on Contributor	Number of points	Points awarded (for office use only)	BEE recognition level
1	20	EME & QSE 100% Black owned	135%
2	18	EME & QSE 51% + Black	125%
3	14		110%
4	12	EME 51% < Black owned	100%
5	8		80%
6	6		60%
7	4		50%
8	2		10%
Non-compliant contributor	0		0%

2.2. B-BBEE requirements:

An ***EME*** must submit a valid, fully completed, **original, certified, dated and signed sworn affidavit** (no photostat copies of certification allowed) confirming annual turnover and level of black ownership or an affidavit issued by Companies Intellectual Property Commission (accounting officer for a Closed Corporation).

If a **startup EME,** a **clear, originally certified copy**, of B-BBEE certificate issued by the CIPC for EME's only is accepted.

A ***QSE that is less than 51% (50% or less) black owned*** must be verified in terms of the QSE scorecard issued via Government Gazette and submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate

issued by SANAS.

A ***QSE that is at least 51% black owned (51% or higher)*** must submit an **original, certified, dated and signed sworn affidavit** confirming turnover and level of black ownership as well as declare its empowering status or an affidavit issued by Companies Intellectual Property Commission.

A ***large enterprise*** must submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate issued by a verification agency accredited by SANAS.

A **trust, consortium or joint venture**, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

A **trust, consortium or joint venture** (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE status level verification certificate for every separate tender.

Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

3. Bids of non-compliant contributors (where no certificate was submitted) will be considered but no points will be awarded for B-BBEE status.

SUB-CONTRACTING		
1.1. Will any portion of the contract be sub-contracted: **(*Tick applicable box)***	Yes ☐	No ☐
1.2. If YES, INDICATE:		
a. What percentage of contract will be subcontracted?		
b. The name of the subcontractor		
c. B-BBEE status level of the sub-contractor		
d. Is sub-contractor EME or QSE	Yes ☐	No ☐
e. Attach the **originally certified** B-BBEE certificate/**original** sworn affidavit as proof.		

MARKET RELATED PRICING		
If a bidder, whose tender is compliant and received the highest overall points, do not offer a market related price, the offer may be negotiated with that bidder to be market related.		
Are you willing to negotiate your offer?	Yes ☐	No ☐

SUPPLY CHAIN PERFORMANCE MEASUREMENT

In order for **Casidra** to measure its supply chain efficiency and effectiveness, please assist us by answering the following questions:

- **What were the source that made you became aware of this bid being available.**

Personal Email invite to bid:	☐
Via a friend or business partner:	☐
National Government E-Tender website:	☐
Local Newspapers:	☐
Casidra own website:	☐
CIDB website	☐
Other (specify) ……	☐

- **Was the time allowed to date of closure sufficient for you to compile an offer?**

No – too short ☐	Yes – Sufficient ☐	No - Too long ☐

I, _____

as the authorised representative of the company / CC / business hereby declare that, to the best of my knowledge the abovementioned information is true and correct and that I am duly authorized as a signatory of this bid. On behalf of my business, I accept the terms and conditions as set out in this document. I will supply documentary proof of any information supplied herein on request and to the satisfaction of **Casidra**.

In terms of the POPI Act I further give consent that my contact and company details as will be captured on the **Casidra** database may be shared with the role players/funders involved in the project and be used by **Casidra** for the purpose of further procurement.

Signature	
Date	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

……
……

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?
YES/NO

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I, ……....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

……. Signature	……. Date
……. Designation	……... Name of bidder

TENDER NR: RE-INVITE 14.2026

24-RIVIERE MECHANICAL EARTHMOVING OF EXCESS MATERIAL IN RIVER

In terms of the Construction Regulations 2014 Regulation 5, a baseline risk assessment for the intended works is required to be done by the Client for each specific construction site.

This risk assessment will inform the site-specific Occupational Health and Safety specifications that must be supplied to the designer, who will supply any design specifications to be added and then supplied to the prospective Contractor (Bidder) as part of the tender documents. This specification must be translated into actions and preventative risk management measures by the Contractor that will form part the Occupational Health and Safety Plan of the Contractor.

This specification forms an integral part of the contract, and the Contractor is required to use it at pre-tender phase to make sufficient provision for related costs for risk management and after award of tender for the purpose of drawing up its project-specific construction phase health and safety plan.

It is the responsibility of the Contractor in the bidding process to:

- ensure that he include adequate provision for the cost for health and safety measures in his bid and
- Provide proof and include in his cost the necessary competencies and resources to perform the work safely.

The risks for the above project which have been identified, evaluated and resulted in the following specifications that are highlighted under the following categories:

This specification does not replace the requirement of the Contractor to comply with all relevant legislation and the regulations of the Occupational Health and Safety Act,

but just highlight the specific identified and relevant risk factors that need special mention and attention by the Contractor in his bid.

1. **General administrative requirements**

DESIGNATION	NAME	CONTACT NO's	ADDRESS	RESPONSIBLE PERSON
Project Client				
Department of Labour				
Municipality				
Project Funder				

2. **Scope of work (what is being built?)**

- Construction of a temporary channel and berm to temporarily accommodate river flows and protect the construction site.
- Excavation and shaping to rehabilitate the river channel.
- Trimming and finishing off river channel and fill slopes.
- Removal of organic material and sediment causing obstruction to the watercourse
- The areas are to be shaped to guide the watercourse as per the watercourse

3. **Location of site and elements specific to the location (municipal by-laws, weather factors, geographical factors)**

What is the risk?	Heat and rain	
Hazard Identification?	High temperatures together with high humidity.	
Who will be injured & mechanism of injury?	All personnel working on site. Possible injury will vary from heat exhaustion and or broken ankles from muddy soil.	
Preventative action recommended		
Description		**Category: Reduction/transfer/ control/avoidance**
• Monitor weather for worsening soil conditions on daily basis. When conditions underfoot do not assist with mechanical and/or personnel, call site off until conditions improve		Risk reduction/ control

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To be signed upon appointment of winning bidder to form the agreement between the parties			
Signature for **Casidra**		Signature for Contractor	

• Ensure for shade and sufficient water onsite for high temperatures. • Ensure temperature is monitored and call site off with WGT of 40 and higher		
What is the risk?	Cold and rain	
Hazard Identification?	Low temperatures together with high wind factor.	
Who will be injured & mechanism of injury?	All personnel working on site. Possible injury will vary from pneumonia and or broken ankles from muddy soil.	
Preventative action recommended		
Description		**Category: Reduction/transfer/ control/avoidance**
• Monitor weather for worsening soil conditions on daily basis. When conditions underfoot do not assist with mechanical and/or personnel, call site off until conditions improve • Ensure for enclosures and shelters onsite for lower temperatures. • Ensure temperature is monitored and call site off with WGT of 40 and higher		Risk reduction/ control

4. **Geo- technical risks (conditions of the soil, raise any concerns that may hinder the project progress)**

What is the risk?	Soil conditions	
Hazard Identification?	Difficult terrain	
Who will be injured & mechanism of injury?	Infrastructure damage, damage to earthmoving equipment and personnel injury will vary from dislocation, broken bones to death	
Preventative action recommended		
Description		**Category: Reduction/transfer/ control/avoidance**
This is specialized work that requires competent human resources that are adequately skilled in working with heavy and dangerous machinery in aquatic and undulating conditions. Guidelines and practical advice to all work operations to ensure effective and		Risk control

Proper management of high-risk areas must be in place. The contractor is hereby directed to the Casidra website to gain access to Working for Water Health & Safety Plan. This must be implemented as part of the contractors Health & Safety plan. The document name is: • WfW Health & Safety Doc on website www.casidra.co.za	

5. **Environmental risks (This is the actual or potential threat of adverse effects on living organisms and environment by effluents, emissions, wastes, resource depletion, etc involved in the construction phase)**

What is the risk?	Dust pollution	
Hazard Identification?	Dust affects neighbour's crops	
Who will be injured & mechanism of injury?	Farmers infrastructures resources and both farm workers and personnel working on farm and site	
Preventative action recommended		
Description		**Category: Reduction/transfer/ control/avoidance**
The Contractor is to take appropriate measures to minimise the generation of dust as a result of construction works, to the satisfaction of the Project Manager. A water truck must be on standby at all times to assist with this operation. Daily liaison must be done with the landowner to discuss vehicle movements in relation to dust pollution on crops.		Risk reduction

What is the risk?	Indigenous plants	
Hazard Identification?	Risk of damage to environment	
Who will be injured & mechanism of injury?	Plants trees, shrubs can be damaged and destroyed by mechanical equipment	
Preventative action recommended		
Description		**Category: Reduction/transfer/ control/avoidance**
Due to the sensitive biodiversity within the riparian zone of the Berg River, the use of any equipment which has the potential to cause extensive		Risk avoidance

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damage to the river banks and indigenous flora may not be used. No firewood or plant material to be collected from natural veld.	

What is the risk?	Soil contamination
Hazard Identification?	Risk of pollution to ground and river by its contaminants
Who will be injured & mechanism of injury?	Environment and this invariably falls over to communities, which then in affect the members of the public
Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
Maintenance and service areas should be demarcated during site establishment and all maintenance and service activities contained so as to avoid any contamination of soil and / or water. All vehicles, equipment, fuel and petroleum services and tanks should be maintained in a good condition that prevents leakage and possible contamination of soil or water supplies. Refueling areas should be bunded and lined to prevent spilled fuels and oils from contaminating the ground or water. It is suggested that as a minimum, sandbags should be placed surrounding the bulk fuel supply tank. The floor of the area is to be lined with plastic and a layer of sand of approximately 50mm is placed on top of the plastic. Automatic shut-off nozzles are recommended on all dispensing units. The park and service area should be treated with a suitable hydrocarbon absorption or remediation product. Absorbent spill mop-up products should to be on hand. All servicing should be done with a drip tray present to prevent accidental spillage of oils and fuels. A suitable leak proof container for the storage of oiled equipment (filters, drip tray contents and oil changes, etc.) should be established. All spills to be immediately contained, reported to the Project Manager, and dealt with.	Risk control/ reduction

What is the risk?	Snakes
Hazard Identification?	Being bitten by snakes
Who will be injured & mechanism of injury?	Personnel working on site
Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
As the work entails working in dense brush and biomass areas, the risk of disturbing a snake is very high. Make sure that all personnel are made aware	Risk reduction/control/

of the increased risk of the presence of snakes. Wear proper protective clothing to protect against snake bites. An increased awareness and alertness is the best protection, the snake will not be looking for you, so watch for it. If a snake is seen or reported on site, note the area of the snake and work in this area stops until the hazard is removed. DO NOT approach, attack or otherwise provoke the snake as 95% of those bitten have done this. REMEMBER - IF PROVOKED IT WILL STRIKE. If bitten, the following procedures should apply: 1. Immediately apply a broad firm bandage around the limb and on the bitten area. It should be as tight as one would bind a sprained ankle. As much of the limb should be bandaged as possible. Bind from below upwards. Crepe bandages are ideal, but any flexible material can be used, e.g. tear up clothing or old towels into strips. Panty hose is satisfactory. 2. Keep the limb and the victim as still as possible. Splint the limb. 3. Bring transport to the victim if possible. 4. Leave the bandage and splint on until medical care is reached. Don't cut or excise the bitten area. Don't apply an arterial tourniquet. Don't wash the bitten area. The snake involved may be identified by the detection of venom on the skin.	avoidance

What is the risk?	Bees
Hazard Identification?	Being stung by bees
Who will be injured & mechanism of injury?	Personnel working on site
Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
Upon finding a bee hive/nest, do not try to get rid of the nest or hive yourself. Each type of insect or situation will likely need different removal methods. It is best to call pest control professionals for this service. Upon being stung, most people experience local effects like pain, swelling,	Risk avoidance/control/reduction/transfer

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itching, and redness around the sting site. In rare cases, a **severe allergic reaction** can occur. This situation is serious and can cause "**anaphylaxis**" or anaphylactic shock. Symptoms of anaphylaxis can appear immediately (within minutes) or up to 30 minutes later. Symptoms to watch for include:

- hives, itching and swelling in areas other than the sting site,
- swollen eyes and eyelids,
- wheezing,
- tightness in the chest and difficulty breathing,
- hoarse voice or swelling of the tongue,
- dizziness or sharp drop in blood pressure,
- shock,
- Unconsciousness or cardiac arrest.

Although most deaths result from severe allergic reactions, some are caused by direct toxicity of the insect venom. Of those who die from a severe allergic reaction to a sting, half die within 30 minutes, and three-quarters within 45 minutes. If you see any signs of reaction, or even if you are not sure, call or have a co-worker call the emergency medical services right away. Also, get medical help if the sting is near the eyes, nose or throat. People who have been stung multiple times (such as when fleeing from a swarm or nest) can sometimes suffer serious health effects. While rare, death may occur.

Employers should be notified if a worker, especially one who works outdoors, has allergies to insect stings. Co-workers should be trained in emergency first aid, be aware of the signs of a severe reaction, and know how to use the bee sting kit (self-injectable epinephrine). Always carry a cellular phone in case you need emergency medical help.

The best way to prevent stings is to avoid the insects. Leave the area, if possible. If there is a travelling swarm, they will likely leave within a few days.

Note that insect repellent ("bug spray") does not affect these stinging insects. Avoidance and awareness are the keys to not being stung.

Before working at a site:

- Take a look around. Check to see if there are any visible signs of activity or a hive or nest. If you see a number of insects flying around, check to see if they are entering and exiting from the same hole or place. If so, it is likely a nest or a source of food.
- Wear long sleeve shirts, and long pants. If you

cannot avoid working near bees or wasps, wear a bee-keepers style hat with netting to cover your head, neck and shoulders. Tape your pant legs to your boots/socks, and your sleeves to your gloves. You may also wish to wear an extra layer of clothing since wasp stings are long enough to reach through one layer of clothing.

- Power tools such as lawnmowers, weed eaters and chainsaws will aggravate the insects. When using these tools, be aware that the tools may provoke the insects or in some cases, cause the insects to swarm.

If you find you are working near stinging insects, here are some tips.

- Most bees and wasps will not sting unless they are startled or attacked. Do not swat at them or make fast movements. The best option is to let the insects fly away on their own. If you must, walk away slowly, or gently "blow" them away. The only exception is if you have disturbed a nest and hear "wild" buzzing. Protect your face with your hands and run from the area immediately.
- Wear light coloured clothes such as khakis, beige, or blue. Avoid brightly coloured, patterned, or black clothing.
- Tie back long hair to avoid bees or wasps from getting entangled in your hair.
- Be careful when shaking out clothing or towels as the insects could be inside the folds.
- If you find a bee or wasp in your car, take a thick cloth and cover the insect before it gets frightened. Carefully, let the insect back outside through an open window.

DO NOT

- Do not wear perfumes, colognes, scented soaps, or powders as they contain fragrances that are attractive.
- Do not go barefoot or wear sandals, especially in areas where there is clover or other flowering plants that attract bees.

6. **Risk assessments based on scope of work (Is this a high rise building in a built up area? Is it working in a flood plain and/or river with eroded soil conditions?)**

What is the risk?	Water
Hazard Identification?	Dangerous medium to work both in/on with mechanized equipment & personnel
Who will be injured & mechanism of injury?	Damage to equipment and personnel injury will vary from dislocation, drowning, broken bones to death

Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
As with all work activities, working over, on, or near water needs to be carried out in a safe and healthy manner adopting appropriate control measures to minimize risks and mitigate the effects of any incident. General controls that may need to be adopted when work is carried out over, on, or near water include provision of appropriate platforms and gangways; safety nets and safety harnesses; illumination; first aid equipment; personal protective equipment and clothing, including personal buoyancy equipment; suitable means of access to and egress from the location; and suitable rescue equipment and procedures. No river work should be carried out by someone working alone. Inspections from the bank may be permitted, but lone working procedures should apply with a short call-in period to the monitoring base. A frequent check that a good telephone signal is available should be made, and the monitoring base should be informed of the location (including which bank) and the direction of travel of any lone worker. A buoyancy aid should be worn. In determining the risk at each site, it is important to: • Assess how quickly water levels can rise; • Prepare an evacuation procedure that will ensure that all personnel – if not equipment – are out of the river before conditions become hazardous.	Risk reduction/control

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What is the risk?	Access to Biomass
Hazard Identification?	Environmental impacts
Who will be injured & mechanism of injury?	Infrastructure
Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
Site access should be monitored and controlled and all access routes should be clearly demarcated in order to minimise environmental impacts. A constant regard must be taken to safety and dangerous areas and should be adequately cordoned off to prevent accidental injury	Risk avoidance

What is the risk?	Access to site / movement
Hazard Identification?	A construction is a dangerous environment regarding vehicles, materials and constant flow of traffic/material and personnel
Who will be injured & mechanism of injury?	Public will be injured and/or killed
Preventative action recommended	
Description	**Category: Reduction/transfer/control/avoidance**
Construction work should be fenced off and suitably signed. This will protect people from site dangers and the site from vandalism and theft. Site access should be monitored and controlled and all access routes should be clearly demarcated. A constant regard must be taken to safety and dangerous areas and should be adequately cordoned off to prevent accidental injury. Temporary fencing/hoarding with appropriate warning signs must be in place. Make sure there is a system to ensure necessary precautions are kept in place during working hours and that night-time and weekend protection is put in place as required before the	Risk control

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site closes	

What is the risk?	Structural stability
Hazard Identification?	Unstable working platforms could cause risk of collapse on trenches. Risk of excavations collapsing and burying or injuring people working in them; material falling from the sides into any excavation; and people or plant falling into excavations
Who will be injured & mechanism of injury?	Risk that people be killed or seriously injured by collapses and falling materials while working in excavations

Preventative action recommended	
Description	**Category: Reduction/transfer/control/avoidance**
COLLAPSE OF EXCAVATIONS **Temporary support** – Before digging any trench pit, tunnel, or other excavations, decide what temporary support will be required and plan the precautions to be taken. Make sure the equipment and precautions needed (trench sheets, props, baulks etc) are available on site **before** work starts. **Battering the excavation sides** – Battering the excavation sides to a safe angle of repose may also make the excavation safer. In granular soils, the angle of slope should be less than the natural angle of repose of the material being excavated. In wet ground a considerably flatter slope will be required **FALLING OR DISLODGING MATERIAL** **Loose materials** – may fall from spoil heaps into the excavation. Edge protection should include toeboards or other means, such as projecting trench sheets or box sides to protect against falling materials. Head protection should be worn. **Undermining other structures** – Check that excavations do not undermine scaffold footings, buried services or the foundations of nearby buildings or walls. Decide if extra support for the structure is needed before you start. Surveys of the foundations and the advice of a structural engineer may be required. **Effect of plant and vehicles** – Do not park plant and vehicles close to the sides of excavations. The extra loadings can make the sides of excavations more likely to collapse.	Risk reduction/avoidance

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FALLING INTO EXCAVATIONS **Prevent people from falling** – Edges of excavations should be protected with substantial barriers where people are liable to fall into them. To achieve this, use: • Guard rails and toe boards inserted into the ground immediately next to the supported excavation side; or • fabricated guard rail assemblies that connect to the sides of the trench box • the support system itself, eg using trench box extensions or trench sheets longer than the trench depth. **INSPECTION** A competent person who fully understands the dangers and necessary precautions should inspect the excavation at the start of each shift. Excavations should also be inspected after any event that may have affected their strength or stability, or after a fall of rock or earth. A record of the inspections will be required and any faults that are found should be corrected immediately.	

7. Equipment Risks

What is the risk?	Mechanized earthmoving equipment	
Hazard Identification?	Collision of mechanized plant in difficult overgrown terrain & environmental damage	
Who will be injured & mechanism of injury?	Infrastructure damage, damage to earthmoving equipment and personnel injury will vary from dislocation, broken bones to death	
Preventative action recommended		
Description		**Category: Reduction/transfer/ control/avoidance**
This is specialized work that requires competent human resources that are		Risk Control

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adequately skilled in working with heavy and dangerous machinery in aquatic and undulating conditions. Guidelines and practical advice to all work operations to ensure effective and proper management of working with mechanical plant must be in place. Toolbox talks MUST make all personnel aware of the dangers. Equipment must be checked for proper working controls such as reverse warning sirens, etc. The contractor is hereby directed to the Casidra website to gain access to Working for Water Health & Safety Plan. This must be implemented as part of the contractors Health & Safety plan. The document name is:- • WfW Health & Safety Doc on website www.casidra.co.za	

8. Material Risks

What is the risk?	Herbicide material
Hazard Identification?	Working with toxic/hazardous material
Who will be injured & mechanism of injury?	Personnel working with herbicide and surrounding eco environment
Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
Personal injury, spillage, wastage and defective equipment can cause serious damage if not managed properly. Guidelines and practical advice to work operations to ensure effective and proper management of herbicide must be in place. The contractor is hereby directed to the Casidra website to gain access to Working for Water Health & Safety Plan. This must be implemented as part of the contractors Health & Safety plan. The document name is:- • WfW Health & Safety Doc on website www.casidra.co.za	Risk control

What is the risk?	Flammable material
Hazard Identification?	Dangerous to work with and store for prevention of fires
Who will be injured & mechanism of injury?	Infrastructure damage and injury or death to all persons
Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
Fuels and flammable materials should be stored in suitably equipped storage areas demarcated within the Contractor's camp. These areas must comply with general fire safety requirements. No fuel may be stored within drainage lines or areas. Impervious lining materials should be used in these storage areas to prevent contamination of the ground in the event of spillages or leaks, and automatic shut-off nozzles should be used on all dispensing units. Quantities of fuels and flammable/hazardous materials stored on site should be appropriate to the requirement for these substances on site. Fuels and oils should be safely located out of harm's way from the elements. No fuel / oil containers may be left unattended within drainage areas. All open containers containing used oil, etc., should be kept under roof or have adequate water tight lids. All spills to be immediately contained, reported to the Project Manager and dealt with. Adequate fire fighting equipment should be available on site, in good working order, and according to the fire hazard present during construction activities of at least one type ABC all-purpose 12.5kg extinguisher and a water cart with a minimum capacity of 1000 litres for the duration of the contract. Any welding, gas cutting or cutting of metal should only be permitted inside the demarcated working areas for this purpose and these areas should be approved by the Project Manager.	Risk control

9. Ergonomic Risks (Ergonomic hazards refer to workplace conditions that pose the risk of injury to the musculoskeletal system of the worker).

What is the risk?	Drowning, Asphyxiation & felling
Hazard Identification?	On-site injuries due to physical alien biomass clearing taking place
Who will be injured & mechanism of injury?	Personnel injury will vary from dislocation, broken bones to death
Preventative action recommended	

Description	Category: Reduction/transfer/ control/avoidance
Guidelines and practical advice to all work operations to ensure effective and proper management of high risk areas must be in place. The contractor is hereby directed to the Casidra website to gain access to Working for Water Health & Safety Plan. This must be implemented as part of the contractors Health & Safety plan. The document name is:- • WfW Health & Safety Doc on website www.casidra.co.zsa	Risk reduction/transfer/ control/avoidance

10. Controls specific to client requirements (two day induction, pink overalls, entrance to existing premises, etc.)

What is the risk?	Data Collection
Hazard Identification?	Inaccurate or incomplete data
Who will be injured & mechanism of injury?	Project will suffer as information is needed for budgeting for future projects and reporting against job creation
Preventative action recommended	
Description	**Category: Reduction/transfer/ control/avoidance**
Ensure that all data records are kept on site in a file, and that information is distributed on a weekly basis so as to ensure that the capturing is done and that on-site activities are measured.	Risk control

11. Personal Protective Equipment (PPE) and Clothing

The principal contractor and other contractors shall ensure that all workers are issued with protective clothing free of charge and make use of the equipment and protection provided such as to wear hard hats, protective footwear, overalls, etc. The Principal Contractor and all Contractors shall

make provision and keep adequate quantities of SABS approved PPE on site at all times. The Principal Contractor shall clearly outline procedures to follow when PPE or Clothing is:

- Lost or stolen;
- Worn out or damaged

The above procedure applies to Contractors and their Sub-contractors, as they are all employers in their own right, as per section 37 (2) of the Act.

(The general PPE requirements are attached under Annexure A to this document as well as an additional list of PPE for biomass removal is also attached as Addendum B to this specification).

12. Occupational Health and Safety signage

The Contractor shall provide and maintain adequate on-site OHS signage. Including but not limited to: 'no unauthorised entry', 'report to site office', 'beware of overhead work', 'hard hats, overalls, safety boots, respirators, etc.'. Signage shall be posted up at all entrances to site as well as on site in strategic locations e.g. access routes, stairways, entrances to structures and buildings, scaffolding, and other potential risk areas/operations

13. Fences and access

Construction sites in built-up areas or adjacent to public roads must be suitable and sufficiently fenced off and provided with controlled access points to prevent the entry of unauthorised persons.

14. Admittance to site

A notice must be posted up at every entrance to a building site prohibiting the entry of unauthorised persons to such workplace and no person shall enter such a site without the permission of the employer or user as the case may be. In no circumstances may the wording "Enter at Own Risk" be used

15. Speed Restrictions, construction vehicles and Protection

The Principal Contractor shall ensure that all persons in its employment, all Contractors, and all those that are visiting the site are aware and comply with the site speed restriction(s) and route identification for construction vehicles only. Separate vehicle and pedestrian access routes shall be provided, maintained, controlled, and enforced.

16. Hazardous Chemical Substances (HCS)

The Principal Contractor and other relevant Contractors shall provide the necessary training and information regarding the use, transport, and storage of HCS. The Principal Contractor shall ensure that the use, transport, and storage of HCS is carried out as prescribed by the HCS Regulations. The Contractor shall ensure that all hazardous chemicals on site have a Material Safety Data Sheet (MSDS) on site and the users are made aware of the hazards and precautions that need to be taken when using the chemicals. The First Aiders must be made aware of the MSDS and how to treat HCS incidents appropriately.

The below acts are relevant regarding the transporting, storage and application of these agricultural chemicals:

- Fertilizers, farm feeds, agricultural remedies and stock remedies act, 1947 (Act no. 36 of 1947)
- Hazardous Substances Amendment Act, No. 53 of 1992
- The South African National Pesticide registration authority registrar: Act no. 36 of 1947

17. Public and Site Visitor Health and Safety

The Principal Contractor shall ensure that every person working on or visiting the site, as well as the public in general, shall be made aware of the dangers likely to arise from site activities, including the precautions to be taken to avoid or minimise those dangers. Appropriate health and safety notices and signs shall be posted up, but shall not be the only measure taken.

The Principal Contractor has a duty in terms of the OHS Act 85/1993 to do all that is reasonably practicable to prevent members of the public and site visitors from being affected by the construction activities.

Site visitors must be briefed on the hazards and risks they may be exposed to and what measures are in place or should be taken to control these hazards and risks. A record of these ‘inductions’ must be kept on site in accordance with the Construction Regulations.

18. Occupational Hygiene

Exposure of workers to occupational health hazards and risks is very common in any work environment, especially in construction. Occupational exposure is a major problem and all contractors must ensure that proper health and hygiene measures are put in place to prevent exposure to these hazards. Prevent inhalation, ingestion, absorption, and noise induction.

Contractor must identify site-specific health risks for construction. e.g., cement dust, wet cement, wood-dust, noise, etc.

19. Welfare Facilities

The Principal Contractor must supply the following clean, hygienic and maintained facilities:

- Shower facilities, after consultation with employees or employee representative (1 shower for every 15 persons).
- Sufficient toilets (1 toilet per 30 workers) and hand washing facilities. Separate toilets needed for both males and females. Toilet paper must be provided.
- Changing facilities for each sex
- Sheltered eating areas
- Waste bins must be strategically placed and emptied regularly.

Workers who are far removed from their homes, reasonable and suitable living accommodation for the workers must be provided and adequate transportation between sites and homes where suitable living accommodation is not available.

20. Alcohol and other Drugs

No alcohol and other drugs will be allowed on site. No person may be under the influence of alcohol or any other drugs while on the construction site. Any person on prescription drugs must inform his/her superior, who shall in turn report this to the Principal Contractor forthwith.
Any person suffering from any illness/condition that may have a negative effect on his/her safety performance must report this to his/her superior, who shall in turn report this to the Principal Contractor forthwith. Any person suspected of being under the influence of alcohol
or other drugs must be sent home immediately, to report back the next day for a preliminary inquiry. A full disciplinary procedure must be followed by the Contractor concerned and a copy of the disciplinary action must be forwarded to the Principal Contractor for his records.

21. Other compliance requirements

Notwithstanding the Occupational Health & Safety Act, the contractor must also confirm to the following acts:

- Basic conditions of employment act 75 of 1997
- National Road Traffic Act 93 of 1996
- National Environmental Management: Biodiversity Act, no 10 of 2004
- National Veld and Forest Fire Act, no 101 of 1998.
- Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Amendment act

22. Management control measures and review

Risk assessment of the site must be reviewed at least every 30 days. Based on the effectiveness of the existing measures, the safety plan must be adjusted to meet the new or existing identified deficiencies.

23. Electrical Safety

All persons who carry out or arrange for work of any description for **Casidra** in connection with electrical apparatus shall make themselves acquainted with the Occupational Health and Safety Act (Act 85 1993) with particular reference to the Electrical Machinery Regulations, Regulations 1 to 23 inclusive.

The works performed under this contract shall comply in every respect with the latest relevant rules and regulations including following:

- Occupational Safety and Health Act (OSH Act)
- The South African Bureau of Standards Code of Practice SANS 10142
- Normal requirements laid down by Eskom.
- The latest requirements of the IEC and the British Standard Institute, where no SANS codes of practice exist.
- All rules and regulations issued by local and other authorities having jurisdiction over the contract.

NOTE:
The Electrical Installation Regulations clause 6 (2) require electrical contractors to register annually.

"(2) Any person who does electrical installation work as an electrical contractor shall register annually in the form of Annexure 3 with the chief inspector or a person appointed by the chief inspector "

In terms of the OHS Act Electrical Installation Regulations, a Certificate of Compliance (CoC) must be issued by a registered person, defined as "a person registered as an electrical tester for single phase, an installation electrician, or a master installation electrician". Registered persons may be the owners or employees of electrical contractors. They must be currently registered with the Department of Labour (DoL), and registrations must be renewed annually, bi-annually or every three years depending on the application. No company may do electrical contracting work unless they have a permanently employed registered person as part of the company.

Department of Labour stating the certification as either 'single phase tester", "installation electrician" or "master installation electrician" with a unique licence number

Safety equipment
The following equipment required for working on electrical installations and distribution systems, must be maintained in good order and repair and must be made available:

Safety belt, overalls, hard hat, safety shoes or boots, rubber gloves, "Men Working" notice boards, locks for locking off switches, buss bar shutters in truck-type switchgear, isolators or earthing links, rubber sheet and length of rope with short circuiting earthing-chains, earthing sticks and testing/phasing sticks rated for the voltage of the equipment to be tested.

Under no circumstances shall work be carried out on electrical apparatus unless the proper safety equipment is used

With regard to overhead linesmen, no work shall be carried out unless use is made of a non-metallic ladder and the appropriate safety belt, rubber gloves, overalls, hardhat and safety shoes or boots are worn. The buddy system must also be implemented.

Earthing
Always safety test before applying earths

Risk assessment of the site must be reviewed at least every 30 days. Based on the effectiveness of the existing measures, the safety plan must be adjusted to meet the new or existing.

At completion of the electrical installation work in the tender, a test as required must be performed to ensure safe operation of the equipment and a signed original CoC be supplied to the client.

24. Asbestos

Under no circumstances shall any work of any nature whatsoever on any **ASBESTOS** material be undertaken unless the work is entrusted and mandated to a "**REGISTERED ASBESTOS CONTRACTOR**" in terms of the Asbestos Regulations

ADDENDUM A – GENERAL MINIMUM PPE REQUIREMENTS

Subject	Requirement
*PPE needs analysis	Need for PPE identified and prescribed in writing. PPE remain property of Employer, not to be removed from premises GSR 2(4)
*Head Protection	All persons on site wearing Safety Helmets including Sub-contractors and Visitors (where prescribed)
*Foot Protection	All employees on site wearing Safety Footwear including Gumboots for concrete / wet work and non-slip shoes for roof work. Visitors to wear same upon request or where prescribed
*Eye and Face Protection	Eye and Face (also Hand and Body) Protection (Goggles, Face Shields, Welding Helmets etc.) used when operating the following: * Jack/ Kango Hammers * Angle / Bench Grinders * Electric Drills (Overhead work into concrete / cement / bricks * Explosive Powered tools * Concrete Vibrators / Pokers * Hammers & Chisels * Cutting / Welding Torches * Cutting Tools and Equipment * Guillotines and Benders * Shears * Sanders and Sanding Machines * CO2 and Arc Welding Equipment * Skill / Bench Saws * Spray Painting Equipment etc.
*Hearing Protection	Hearing Protectors (Muffs, plugs etc.) used when operating the following: * Jack / Kango Hammers * Explosive Powered Tools * Wood/Aluminium Working Machines e.g., saws, planers, routers
*Hand Protection	Protective Gloves worn by employees handling / using: * Cement / Bricks / Steel / Chemicals * Welding Equipment * Hammers & Chisels * Jack / Kango Hammers etc.
*Respiratory Protection	Suitable/efficient prescribed Respirators worn correctly by employees handling / using: * Dry cement * Dusty areas * Hazardous chemicals

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	* Angle Grinders * Spray Painting etc.
*Fall Prevention Equipment	Suitable Safety Belts / Fall Arrest Equipment correctly used by persons working on / in unguarded, elevated positions e.g.: * Scaffolding * Riggers * Lift shafts * Edge work * Ring beam edges etc. Other methods of fall prevention applied e.g., catch nets
*Protective Clothing	All jobs requiring protective clothing (Overalls, Rain Wear, Welding Aprons etc.) Identified and clothing worn.
*PPE Issue & Control	Identified Equipment issued free of charge. All PPE maintained in good condition. (Regular checks). Workers instructed in the proper use & maintenance of PPE. Commitment obtained from wearer accepting conditions and to wear the PPE. Record of PPE issued kept on H&S File. PPE remain property of Employer, not to be removed from premises GSR 2(4)

TENDER NR: RE-INVITE 14.2026

24-RIVIERE MECHANICAL EARTHMOVING OF EXCESS MATERIAL IN RIVER

BASELINE RISK ASSESSMENT REPORT

A baseline risk assessment focuses on the identification of risk that applies to the whole project. The purpose of conducting a baseline risk assessment is to establish a risk profile.

This is an initial risk assessment that focuses on a broad overview in order to determine the risk profile to be used in subsequent risk assessments. It is performed to obtain a benchmark of the types and size of potential hazards, which could have a significant impact on the whole project and all stakeholders.

The stakeholders need to identify the major and significant risks, then prioritise these risks and evaluate the effectiveness of current systems for risk control.

The risks for the above project which have been identified have been highlighted under the following categories:

1. **Scope of work (what is being built?)**

   This project consists of the following elements:

- Construction of a temporary channel and berm to temporarily accommodate river flows and protect the construction site.
- Excavation and shaping to rehabilitate the river channel.
- Trimming and finishing off river channel and fill slopes.
- Removal of organic material and sediment causing obstruction to the watercourse
- The areas are to be shaped to guide the watercourse as per the watercourse

2. **Location of site and elements specific to the location (municipal by-laws, weather factors, geographical factors)**

Location

Outside Of Saron 33° 9'33.36"S 18°58'38.77"E

Weather

Weather always poses a risk to any construction project. Therefore, the below information is important to manage this risk item accordingly.

The area normally receives about 437 mm of rain per year, with most rainfall occurring mainly during winter. It receives the lowest rainfall (6 mm) in February and the highest (107 mm) in June. The monthly distribution of average daily maximum temperatures shows that the average midday temperatures range from 20°C in July to 31°C in December. The region is the coldest during July when the mercury can drop to 6°C during the night.

There is the possibility of the river flooding if weather conditions are abnormal and large amounts of rain is present and/or dams releasing large quantities of water into the river.

3. Geo- technical risks (conditions of the soil, raise any concerns that may hinder the project progress)

The selected site is situated on both sides of the river in aquatic and undulating conditions, as well as working in an active running riverbed. The density and growth of alien biomass vary from dense to sparse, from large to small.

Certain soil conditions could be waterlogged and muddy underfoot causing access to and on site impossible. The consent and approval of the local municipality and the community representatives will need to be obtained when creating access roads to the site.

Steep river banks will increase the risk of equipment and people falling in the river.

4. Environmental risks (This is the actual or potential threat of adverse effects on living organisms and environment by effluents, emissions, wastes, resource depletion, etc. involved in the construction phase)

The environmental risks associated with this site are as follows:

The nature of the construction work will take place directly in the riparian zone both sides of the 24-RIVIERE River. Within this habitat there are indigenous plants/trees which have to be protected, as well fauna which is present in this riparian zone. A high volume of bird life is present.

Due to the site being in an environmental area there is always the risk for soil, groundwater and surface water pollution and contamination when using mechanical plant, fuel and pesticides. It will not be allowed to dispose of any kind of waste by burying it on site.

Biomass not removed also poses a major threat, as this material just ends up in the river again and further exacerbate the current problem.

Movement of vehicles on farm access roads creates dust which in turn sits on farmers crops affecting their quality of produce.

Disturbance of ground and biomass increases the possibility of personell being attacked by snakes and bees.

5. **Risk assessments based on scope of work (Is this a high-rise building in a built-up area? Is it working in a flood plain and/or river with eroded soil conditions?)**

Access to construction activities invariably means making access through landowner's farms through windbreaks, orchards, etc. This has to be managed so as to cause the least damage to infrastructure. Access to sites will mean using farmer's roads on their land. This will need to be coordinated as to where the impact is minimal on both farming operations and infrastructure.

Also, all the farms/resorts are working farms/resorts, so farm /resort workers and implementation is at risk regarding both transport and biomass removal.

6. **Equipment Risks.**

The equipment risks associated with this project is as follows:

This will be a mechanised job with large numbers of mechanised earth moving equipment in close proximity to people, infrastructure, and surrounding environment. This earth moving equipment has to gain access in limited space areas with treacherous ground conditions being stable and at times unstable.

7. **Material Risks.**

The following could pose risks associated with the project:

- Flammable materials such as diesel/petrol in a highly flammable environment

8. **Ergonomic Risks (Ergonomic hazards refer to workplace conditions that pose the risk of injury to the musculoskeletal system of the worker).**

The ergonomic risks associated with the above project are as follows:-

- Severe injury/death from falling trees
- Severe injury/death from mechanical plant
- Drowning due to falling in river.
- Humidity could be high working under canopy with high heat expected.
- Heat stroke due to high temperatures and extended periods of direct sunlight exposure.

9. Controls specific to client requirements (two-day induction, pink overalls, entrance to existing premises, etc.).

The list of client requirements applicable to this project is: -

- Working hours is 07h30 to 17h00 on weekdays and 07h30 to 15h00 on Saturdays

RISK OVERVIEW CHART FOR PROJECT:

LOCATION	High temperatures Rain	Heat exhaustion of personnel Worsen conditions underfoot & raise river level	5 2
GEOGRAPHICAL	Soil conditions aquatic and undulating	Difficult conditions to operate heavy machinery in to remove biomass.	4
ENVIRONMENTAL	Dust pollution Indigenous plants Soil contamination Snakes Bees	Dust will affect neighboring farmers crops Risk of damaging indigenous vegetation Risk of pollution to ground & river by contaminants Risk of being bitten by snakes Risk of being stung by bees	3 2 4 5 5
SCOPE OF WORK	Access to site Water, over & in water	Access routes through various farm owners and access to riparian zone also difficult Dangerous working in flowing river for personnel & equipment	3 4

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To be signed upon appointment of winning bidder to form the agreement between the parties			
Signature for **Casidra**		Signature for Contractor	

EQUIPMENT	Mechanized earthmoving equipment	Working in difficult terrain and in close proximity to personnel	5
MATERIAL	Flammable material	Dangerous to work with and to store	3
ERGONOMIC	Falling trees	Injury or even loss of life can occur if safety measures are not in place during felling operations	5
	Drowning	Injury or even loss of life can occur if safety measures are not in place while working near or in river.	5
	Asphyxiation	Injury or even loss of life can occur when unplanned fires are started. Damage to infrastructure is a high probability	4
CLIENT REQUIREMENTS	Working hours	Only certain times when construction activity can take place	2

Please find below risk assessment template which can be used by the contractor to manage the above identified risks.

Risk assessment			
Title:			
Company name:		Date assessment was carried out:	
Assessment carried out by:		Date of next review:	

Risk assessment Activity or area	What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action do you need to take?	Who needs to carry out the action?	When is the action needed by?	Done

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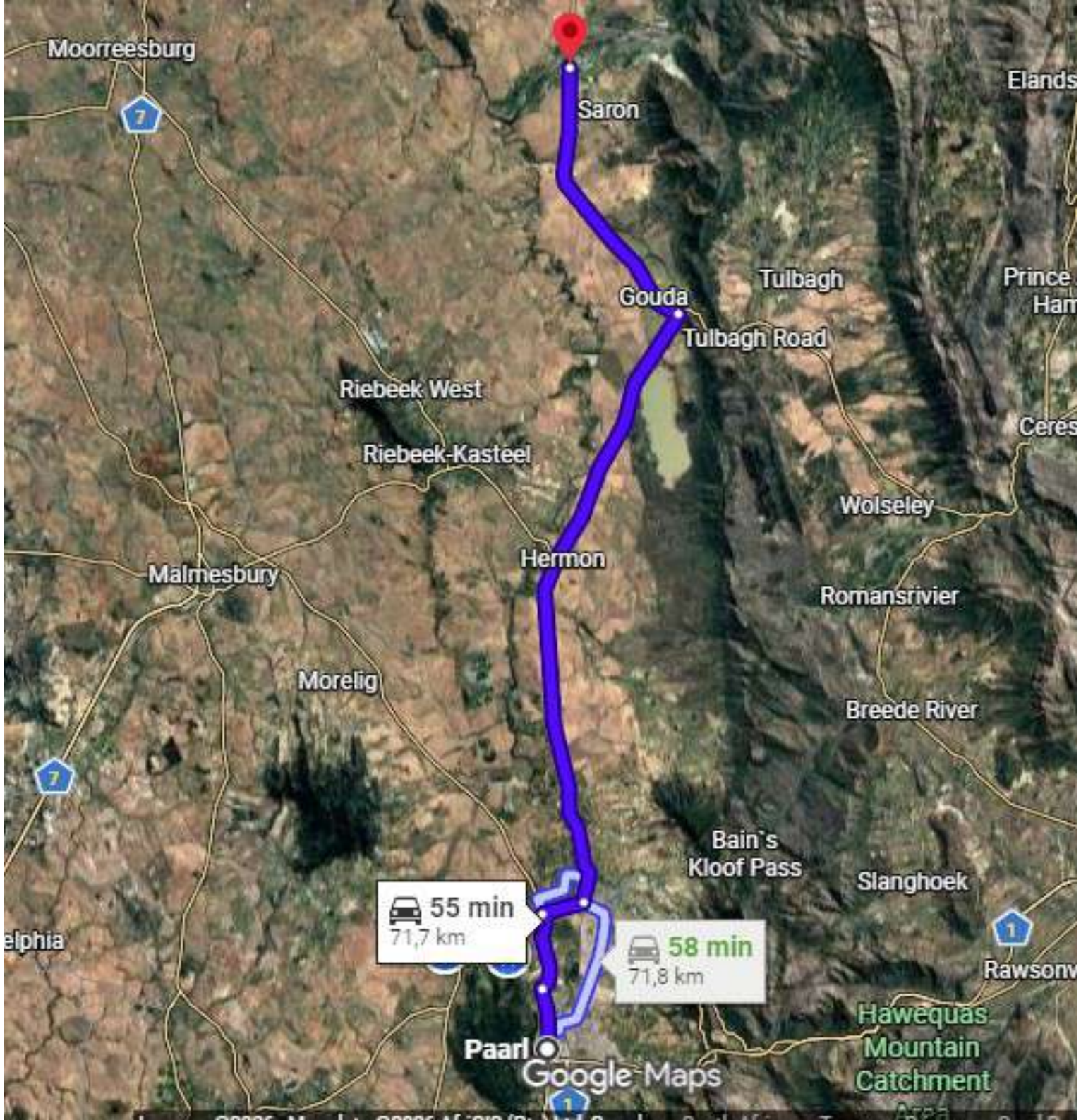
Signature for **Casidra**		Signature for Contractor	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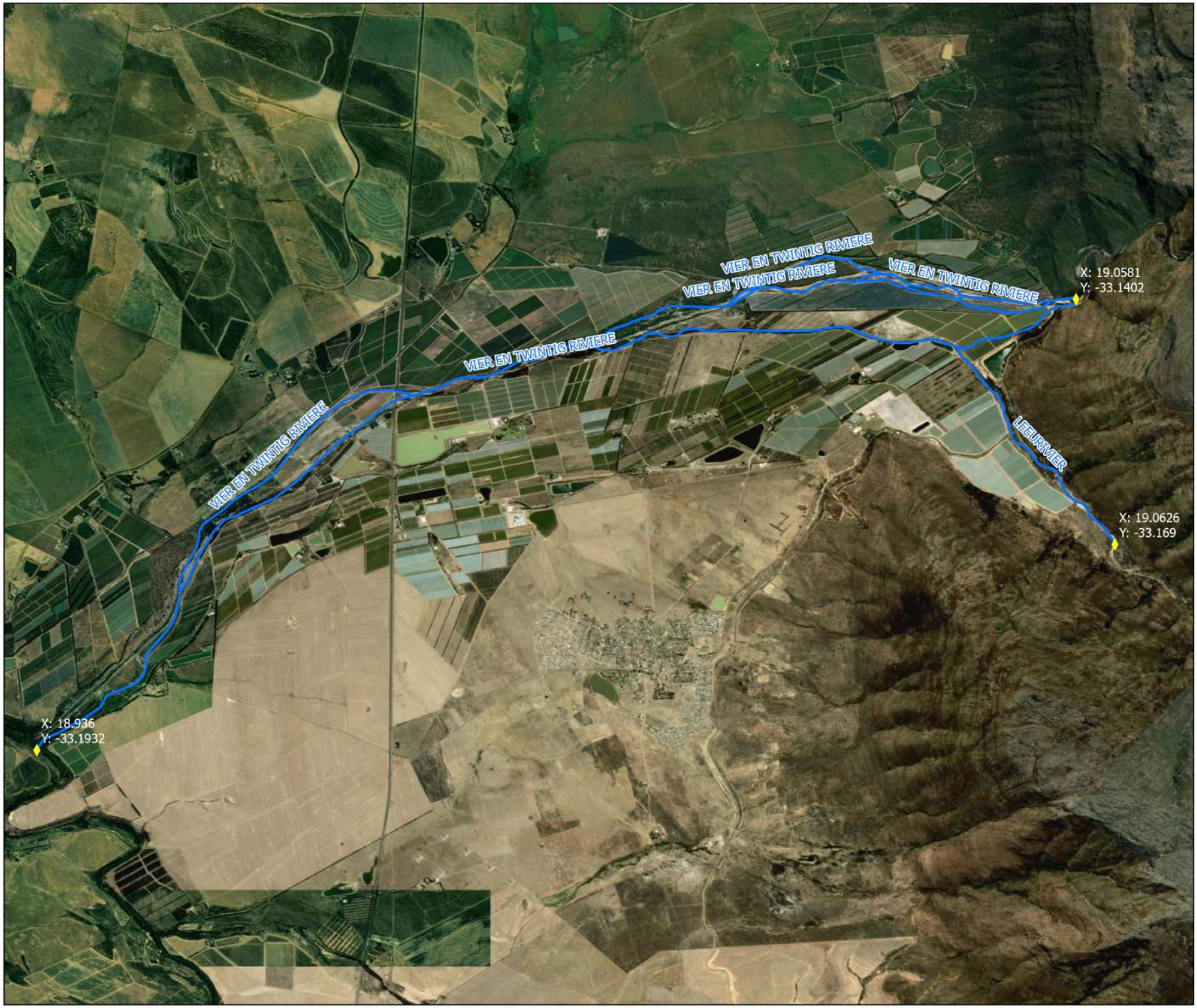
Riebeek-Kasteel

Flood Support
24 RIVIERE
Water Users Association



Legend

- Coordinates
- 24 Riviere

N

Scale: 1:87 000
Data Source: WCDoA
Date created: May 21, 2026
Compiled by: W de Villiers

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